

SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday, 27th September 2016, at Seend Community Centre.

Present: Mrs G A'Bear, Mrs T Carr, Mrs A Heatley, Mr T James, Mr P Manning, Mr T Murch (Chairman), Mr N Vaux, Mr M Wiltshire and Mr M Wood.

Also present: Members of the public.

Agenda Item		Action
2016/110 Apologies for Absence	Mr K Rigg and Cllr J Seed.	
2016/111 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation	(i) Just one Councillor still needed to complete the Register of Interests on line (ii) Mr Murch, Mrs Heatley and Mr Vaux declared an interest in discussion on the WI Hall. (iii) There were no requests for dispensation.	K Rigg
2016/112 Police and Local Councillor's Matters	Police report received by email. On 21/09/2016 in Sells Green - Crime / Vehicle Offences. Unknown persons have entered the vehicle by unknown means, no sign of forced entry. Search carried out and a power drill, drill bits, Dewalt battery drill and box of drill bits taken to the value of £200.00.	
2016/113 Items for discussion from members of the Parish	None received.	
2016/114 Chairman's comments	<ul style="list-style-type: none"> There was a general discussion about a possible Terms of Reference for the Neighbourhood Planning Group. An email had been circulated from Jane Scott, Leader of Wiltshire Council, to advise that The Department for Communities and Local Government (DCLG) has published a technical consultation on the 2017/18 local government finance settlement. The consultation runs for six weeks and closes on Friday 28 October 2016. <p>The consultation is mainly concerned with those local authorities that receive government funding, but in the detail was a statement on capping Town and Parish councils that receive no government money and are accountable to their residents. As far as a referendum is concerned, this would impose extra costs on the Town or Parish that chooses to have one, putting additional pressure on the precept.</p> <p>The purpose of the email is to ensure that PCs are aware of this consultation and to make their views known through professional bodies, MPs and directly to the government through their website link.</p> <p>Mrs Scott feels very strongly that capping of Town and Parishes is not acceptable and will be lobbying personally on this matter.</p> <ul style="list-style-type: none"> I visited the Bowerhill Residents' Site that is in our Parish, last week and the wildlife area has been restored very well, following the flooding that took place earlier in the year. Cattle that are owned by a tenant of a local farmer have become a particular nuisance during the summer with them straying into the village because of inadequate fencing. They have been a particular risk on footpaths, gardens and in some cases on to the roads. There are about forty-seven cattle including a bull. I have spoken to the person concerned about this and he alleges that in some instances the barbed-wire fencing has been cut deliberately, allowing the cattle to stray. It was noted that farmers may be liable to insurance claims for damage. The Road-traffic sub-group would like to bring their revised report to our October meeting. The report would be needed before the meeting, and 	

2016/117 Defibrillator project	Mr Wood said that he was hopeful that we would hear in the next 2 weeks from the Ambulance Service, and then from the British Heart Foundation.	
2016/118 Neighbourhood Plan Update & Housing Needs Survey	Mrs A'Bear commented that the Bowerhill Picnic Area should be included as a recreation area. The Business Survey is now completed and about to be emailed out. No response yet from Wiltshire Council of clarification on the responses to questions not included in the Report on the Housing Needs Survey. Mrs A'Bear said that volunteers were still needed for the steering group.	
2016/119 Area Board & CATG	<p>The last Area Board meeting on 7th September was held at Seend Community Centre. St John's Ambulance had given a defibrillator demonstration, but it had been hard to hear because of other business going on in the room. The next meeting is on 16 November at Melksham Assembly Hall.</p> <p>Mrs Carr reported that at the last CATG meeting a £1,000 grant had been agreed to provide a survey for a bust stop outside Melksham railway station. She will follow up with Cllr Seed.</p>	T. Carr
2016/120 Highways – Parish Steward tasks / road safety issues	The new Parish Steward scheme was still finding its feet, and they were looking at the sort of jobs the Parish Steward will undertake. One of the first should be filling in the many potholes in Rusty Lane, but this should probably be reported on the MyWiltshire App.	
2016/121 Review of Risk Register	The Risk Register had been circulated to all Councillors, and this was gone through page by page. There were no additions or amendments, and acceptance of the Register was proposed by Mr James, seconded by Mrs Heatley, and agreed unanimously.	
2016/122 WI Hall	Mrs Fiona Johnson, President of Seend WI, and Mrs Joanna Goddard, a Trustee, asked to attend the meeting to discuss the old WI Hall in Rusty Lane. They advised that the WI does not have funds to maintain the hall, and it is falling into disrepair. The Community Centre has now built an extension to house equipment currently stored in the hall, and so the income from this would now cease. The WI presently has 28 members. There had been a possibility of a gift to renovate the hall, but this option had not been taken up. The possibility of getting the village involved in fundraising, or finding a benefactor in the village was discussed. The hall had been given to the WI in 1921. The choice of whether to demolish the hall (costs to be ascertained) or refurbish would need to be discussed, and the village consulted.	
2016/123 Planning matters	<p>Application Ref: 16/03383/FUL Equestrian Heights, Berhills Lane Erection of an equestrian manager's dwelling and the permanent retention of the existing log cabin for use by customers (amended plans)</p> <p>Members of the public present spoke against the revised application and re-siting of the house and new entrance.</p> <p>Councillors voted 0 to accept, and unanimous to reject the application.</p> <p><u>Comments:</u> Councillors agreed with the objections raised by neighbours, and did not see a reason to move the house from the original location on the site and provide a new entrance onto Berhills Lane.</p> <p>Application Ref: 16/06823/VAR Willow Cottage, Rusty Lane farm, Bath Road Removal of Condition 3 on planning application K/56921/F (Conversion and extension of redundant pig styes to create holiday let cottage).</p> <p>Councillors discussed this application. One Councillor wanted to retain Condition 3, others were generally in favour on condition that the cottage remain ancillary to the main dwelling.</p> <p>Councillors voted 7 in favour, 2 against.</p> <p>Application ref: 16/08500/FUL Workshop at Broad Lane Farm, Broad Lane Alterations to existing old parlour and workshop</p> <p>Councillors discussed and voted 8 in favour, 1 abstention.</p> <p>Application Ref: 16/08501/FUL</p>	Clerk

	<p>Unit 4, Broad Lane Farm, Broad Lane Conversion and alteration to existing old tool store to mixed use B1, B2</p> <p>Councillors discussed and voted 8 in favour, 1 abstention.</p>																
<p>2016/124 Correspondence</p>	<p>Email received from Rhys Schell inviting applications for a grant for a ride-on mower. Councillors discussed, no-one in favour.</p> <p>The shielding to the street light in Cooks Close had not yet been done. The Clerk had followed up on the MyWiltshire App, this has been passed to the street lighting team.</p> <p>Mr Wood had distributed a letter to Lye residents to advise about Aster's proposals for Mr Macdonald's field. He had received 2 responses, both had expressed an interest in the issue, and he hoped that one may become involved in the Neighbourhood Plan Group; the other resident hoped that it doesn't happen.</p>																
<p>2016/125 Financial matters</p>	<p>There were five cheques for signature:</p> <table> <tr> <td>Mrs R E Fisher</td><td>£355.06</td><td>Clerk's salary September</td></tr> <tr> <td>HMRC</td><td>£7.60</td><td>PAYE</td></tr> <tr> <td>GCCF</td><td>£7.34</td><td>Printing – Lye residents' letters</td></tr> <tr> <td>Wiltshire Publications Ltd</td><td>£118.80</td><td>Advert Melksham News</td></tr> <tr> <td>Mrs R Fisher</td><td>£227.32</td><td>Clerk – expenses July - September</td></tr> </table> <p>Acceptance proposed by Mrs Heatley, seconded by Mr Wiltshire, agreed unanimously.</p> <p>A bank reconciliation to the end of August had been circulated to all Councillors; this showed that there is £17,981.14 in the Parish Council's accounts.</p>	Mrs R E Fisher	£355.06	Clerk's salary September	HMRC	£7.60	PAYE	GCCF	£7.34	Printing – Lye residents' letters	Wiltshire Publications Ltd	£118.80	Advert Melksham News	Mrs R Fisher	£227.32	Clerk – expenses July - September	
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<p>2016/126 Items for note</p>	<p>It was noted that the clearance of trees at Seend Fork had improved visibility.</p> <p>Mrs Carr gave her apologies for the next meeting.</p>																
<p>2016/127 Date of next meeting</p>	<p>Tuesday 25th October 2016</p> <p>Mr Manning and Mr Wood to set up the room at 7 pm for the October PC meeting.</p> <p>There being no other business, the Chairman closed the meeting at 10.10 p.m.</p>																

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CHAIRMAN
Date: 25th October 2016