SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday, 27th September 2016, at Seend Community Centre.

Present: Mrs G A'Bear, Mrs T Carr, Mrs A Heatley, Mr T James, Mr P Manning, Mr T Murch (Chairman), Mr N Vaux, Mr M Wiltshire and Mr M Wood.

Also present: Members of the public.

Agenda Item		Action
2016/110	Mr K Rigg and Cllr J Seed.	
Apologies for Absence 2016/111 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation 2016/112 Police and Local Councillor's Matters	 (i) Just one Councillor still needed to complete the Register of Interests on line (ii) Mr Murch, Mrs Heatley and Mr Vaux declared an interest in discussion on the WI Hall. (iii) There were no requests for dispensation. Police report received by email. On 21/09/2016 in Sells Green - Crime / Vehicle Offences. Unknown persons have entered the vehicle by unknown means, no sign of forced entry. Search carried out and a power drill, drill bits, Dewalt battery	K Rigg
2016/113 Items for discussion from members of the Parish	drill and box of drill bits taken to the value of £200.00.	
2016/114 Chairman's comments	 There was a general discussion about a possible Terms of Reference for the Neighbourhood Planning Group. An email had been circulated from Jane Scott, Leader of Wiltshire Council, to advise that The Department for Communities and Local Government (DCLG) has published a technical consultation on the 2017/18 local government finance settlement. The consultation runs for six weeks and closes on Friday 28 October 2016. The consultation is mainly concerned with those local authorities that receive government funding, but in the detail was a statement on capping Town and Parish councils that receive no government money and are accountable to their residents. As far as a referendum is concerned, this would impose extra costs on the Town or Parish that chooses to have one, putting additional pressure on the precept. The purpose of the email is to ensure that PCs are aware of this consultation and to make their views known through professional bodies, MPs and directly to the government through their website link. Mrs Scott feels very strongly that capping of Town and Parishes is not acceptable and will be lobbying personally on this matter. I visited the Bowerhill Residents' Site that is in our Parish, last week and the wildlife area has been restored very well, following the flooding that took place earlier in the year. Cattle that are owned by a tenant of a local farmer have become a particular nuisance during the summer with them straying into the village because of inadequate fencing. They have been a particular risk on footpaths, gardens and in some cases on to the roads. There are about forty-seven cattle including a bull. I have spoken to the person concerned about this and he alleges that in some instances the barbedwire fencing has been cut deliberately, allowing the cattle to stray. It was noted that farmers may be liable to insurance claims for damage. 	

	a 15 minute slot should be allocated.	
0040445	• We need to consider what we are going to do about the planters at the end of Dial Close; they are in need of repair. It is alleged that the Council employed contractors have damaged them when mowing the grass, this year. Do we want to retain them and ask that they are planted according to the season? Councillors discussed, and agreed they should be removed in the Spring, once the bulbs and spring planting has died down.	
2016/115 Minutes of the previous meeting held on 30 th August 2016	Minutes of the previous meeting held on 30 th August 2016 had been circulated to all Councillors and were taken as read. Acceptance of the minutes was proposed by Mr Manning, seconded by Mrs Heatley, agreed unanimously.	
2016/116 Matters arising	 The Bell Inn – The Chairman had spoken with the owners of the village shop, to ascertain if there was any interest in using The Bell as an alternative location, but there was not. It was agreed to put an item in Spotlight to ascertain parishioners views on purchasing The Bell as a community asset. VAS in High Street – email received from Mark Stansby, Senior Traffic Management Engineer, to advise that he had visited the site for the first time since the installation was completed and had spent some time monitoring both approaches, and was in some doubt as to whether the signs were operating exactly as anticipated. He will carry out further monitoring and report back. Co-option of Parish Councillor – there will be a notice in this month's Spotlight, application by 10 October. The election procedure is now on the website. Parking in Spout Lane – no follow up yet received from Mark Evans C & RT. A letter had been sent to Spout Lane residents and the C & CC. There had been two responses so far and suggestions – make the lay-by a 2 hour limit to stop canal dwellers using it, and make the rest of the lane residents parking only and issue permits. It was noted that this evening there were 17 cars parked by The Barge in Seend Cleeve. It was agreed to write to the C & RT head office, advising that we have a problem with parked cars by the entrances to the canal, what evidence do they need to see from the Parish Council to demonstrate that here ensure the process. 	Clerk
	boats are remaining in the parish, and that the canal dwellers' cars are causing a nuisance. Profile in Spotlight – next profile Terry James.	T James
	Tree matters – Katie Lloyd has handed over the matter to be dealt with by Highways, but advises that it is best to leave the area as it is, now that it is growing again. It was noted that the hedge by the allotments has been cut. The Clerk to ascertain who has cut it. Mrs Heatley to look out the letter she previously wrote.	Clerk A Heatley P Manning
	Queen's birthday celebrations - The Community Centre has indicated that they do not wish a tree to be planted. The location for the tree seat in The Lye, Mr Manning to liaise with Ric Ellinger. It was suggested that a tree could be planted on land owned by Mr & Mrs Clark to replace a tree that has died; the Clerk to write to them.	Clerk
	Village newsflash email – The Clerk had only received one response about this.	
	Layby at The Stocks/A361 – email sent to Rhys Schell for CATG.	
	Hedge cutting & path clearing – no response yet from Aldetha Raymond.	
	Sandridge Solar Agreement – payment now received of £1,053.08.	
	Footpaths/stiles – stile kits have not yet been re-delivered.	
	Clerk's Job advert – there have been 7 requests for an application form, and one application received so far.	

2016/117 Defibrillator project	Mr Wood said that he was hopeful that we would hear in the next 2 weeks from the Ambulance Service, and then from the British Heart Foundation.	
2016/118 Neighbourhood Plan Update & Housing Needs Survey	Mrs A'Bear commented that the Bowerhill Picnic Area should be included as a recreation area. The Business Survey is now completed and about to be emailed out. No response yet from Wiltshire Council of clarification on the responses to questions not included in the Report on the Housing Needs Survey. Mrs A'Bear said that volunteers were still needed for the steering group.	
2016/119 Area Board & CATG	The last Area Board meeting on 7 th September was held at Seend Community Centre. St John's Ambulance had given a defibrillator demonstration, but it had been hard to hear because of other business going on in the room. The next meeting is on 16 November at Melksham Assembly Hall.	
	Mrs Carr reported that at the last CATG meeting a £1,000 grant had been agreed to provide a survey for a bust stop outside Melksham railway station. She will follow up with Cllr Seed.	T. Carr
2016/120 Highways – Parish Steward tasks / road safety issues	The new Parish Steward scheme was still finding its feet, and they were looking at the sort of jobs the Parish Steward will undertake. One of the first should be filling in the many potholes in Rusty Lane, but this should probably be reported on the MyWiltshire App.	
2016/121 Review of Risk Register	The Risk Register had been circulated to all Councillors, and this was gone through page by page. There were no additions or amendments, and acceptance of the Register was proposed by Mr James, seconded by Mrs Heatley, and agreed unanimously.	
2016/122 WI Hall	Mrs Fiona Johnson, President of Seend WI, and Mrs Joanna Goddard, a Trustee, asked to attend the meeting to discuss the old WI Hall in Rusty Lane. They advised that the WI does not have funds to maintain the hall, and it is falling into disrepair. The Community Centre has now built an extension to house equipment currently stored in the hall, and so the income from this would now cease. The WI presently has 28 members. There had been a possibility of a gift to renovate the hall, but this option had not been taken up. The possibility of getting the village involved in fundraising, or finding a benefactor in the village was discussed. The hall had been given to the WI in 1921. The choice of whether to demolish the hall (costs to be ascertained) or refurbish would need to be discussed, and the village consulted.	
2016/123 Planning matters	Application Ref: 16/03383/FULEquestrian Heights, Berhills LaneErection of an equestrian manager's dwelling and the permanent retention of theexisting log cabin for use by customers (amended plans)	Clerk
	Members of the public present spoke against the revised application and re-siting of the house and new entrance.	
	Councillors voted 0 to accept, and unanimous to reject the application.	
	<u>Comments</u> : Councillors agreed with the objections raised by neighbours, and did not see a reason to move the house from the original location on the site and provide a new entrance onto Berhills Lane.	
	Application Ref: 16/06823/VAR Willow Cottage, Rusty Lane farm, Bath Road Removal of Condition 3 on planning application K/56921/F (Conversion and extension of redundant pig styes to create holiday let cottage).	
	Councillors discussed this application. One Councillor wanted to retain Condition 3, others were generally in favour on condition that the cottage remain ancillary to the main dwelling.	
	Councillors voted 7 in favour, 2 against.	
	Application ref: 16/08500/FUL Workshop at Broad Lane Farm, Broad Lane Alterations to existing old parlour and workshop	
	Councillors discussed and voted 8 in favour, 1 abstention.	

	Unit 4 Brood Long Form Brood Long	
	Unit 4, Broad Lane Farm, Broad Lane Conversion and alteration to existing old tool store to mixed use B1, B2	
	Conversion and alteration to existing out tool store to mixed use D1, D2	
	Councillors discussed and voted 8 in favour, 1 abstention.	
2016/124	Email received from Rhys Schell inviting applications for a grant for a ride-on	
Correspondence	mower. Councillors discussed, no-one in favour.	
	The shielding to the street light in Cooks Close had not yet been done. The Clerk had followed up on the MyWiltshire App, this has been passed to the street lighting team.	
	Mr Wood had distributed a letter to Lye residents to advise about Aster's proposals for Mr Macdonald's field. He had received 2 responses, both had expressed an interest in the issue, and he hoped that one may become involved in the Neighbourhood Plan Group; the other resident hoped that it doesn't happen.	
2016/125	There were five cheques for signature:	
Financial matters		
	Mrs R E Fisher£355.06Clerk's salary SeptemberHMRC£7.60PAYE	
	GCCF £7.34 Printing – Lye residents' letters	
	Wiltshire Publications Ltd £118.80 Advert Melksham News	
	Mrs R Fisher £227.32 Clerk – expenses July - September	
	Acceptance proposed by Mrs Heatley, seconded by Mr Wiltshire, agreed unanimously.	
	A bank reconciliation to the end of August had been circulated to all Councillors; this showed that there is £17,981.14 in the Parish Council's accounts.	
2016/126	It was noted that the clearance of trees at Seend Fork had improved visibility.	
Items for note	Mrs Carr gave her apologies for the next meeting.	
2016/127 Date of next meeting	Tuesday 25 th October 2016	
	Mr Manning and Mr Wood to set up the room at 7 pm for the October PC meeting.	
	There being no other business, the Chairman closed the meeting at 10.10 p.m.	

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CHAIRMAN Date: 25th October 2016