

SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday 25th October 2022. This meeting was held in the Community Centre.

Present: Mr Terry James, Mrs Anita Heatley, Mrs Pamela Akerman Mrs Georgina A'Bear, Mrs Carol Dickinson, Mrs Jackie Hamblin, Mrs Bridget Johnstone, Mr Phil Springate, Mr John Williams, Mr Martin Wiltshire

Also Present: Clerk

Agenda Item	Detail	Action
2022/184 Apologies for Absence	Mr William Lack, Cllr Tamara Reay	
2022/185 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation	(i)-There were no changes of declarations to the Register of Interests. (ii) - There was one declaration of interest in items on the agenda - Mrs Carole Dickinson regarding Planning Application PL/2022/07574 (iii)- There were no requests for dispensations.	
2022/186 Local Councillor's Matters	Cllr Reay provided the following update on local matters: Electric Vehicle Charging Points (EVCP) Cllr Reay will forward further information to the Parish Council and Steve Vaux. The Clerk to put a note in Spotlight about how Landowners can apply to Wiltshire Council for grants to facilitate Community Charging Points for electric vehicles. Bus Stop at Padfield Porkies Wiltshire Council has installed the additional stop at no cost to Seend Parish Council. School Travel Plan Cllr Reay is waiting for an update on the school travel plan from the headteacher. Cost of Living Crisis Cllr Reay provided a weblink detailing what the Council is doing to help with the crisis. https://www.wiltshire.gov.uk/news/council-coordinating-cost-of-living-support-and-thanks-everyone-for-what-they-are-doing	Clerk
2022/187 Minutes of the Previous Meeting	The Minutes of the meeting held on 27 th September were circulated to all councillors. Acceptance of the Minutes of this meeting as an accurate record was proposed by Georgina A'Bear and seconded by Bridget Johnstone. Apart from Cllrs James, Akerman and Wiltshire who were not present at the September meeting, all councillors present voted in favour. A shortened version of the minutes will be placed in Spotlight.	Clerk

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2022/188 Matters Arising Not Already on the Agenda	<p>Damaged Stile in Row Lane The Chairman agreed to liaise with Penny England / Land Owner to resolve this issue.</p> <p>Berhills Lane The hedge behind the parking area adjacent to the junction of A365 has overgrown to the extent that vehicles are partially parking on the road. Due to the traffic speed in this vicinity, it is potentially causing a danger. Bridget Johnstone with assistance from Martin Wiltshire have agreed to identify the hedge owner and their correspondence address.</p> <p>Bradley Lane The Clerk to chase Wiltshire Highways for a response to the previous letter requesting part of the existing Bridleway on Seen 6 between Seen 44 and Seen 49 to be upgraded to a cycle path.</p> <p>Dog Waste Bins The Clerk has established a request can be made via the Local Area Board for a Bin. It was not clear if after installation, the council would undertake waste collection as some other bins have had to be serviced by volunteers and other organisations. The Clerk to write to Wiltshire Council to establish if they would empty the new bins.</p>	<p>Chairman</p> <p>Bridget Johnstone / Martin Wiltshire</p> <p>Clerk</p> <p>Clerk</p>
2022/189 Items for Discussion from Members of the Parish	None	
2022/190 Highways and Rights of Way	<p>School Access The Parish Council has spent almost a year trying to progress an access path through the school grounds but has faced increased resistance from the Director of Estates & Facilities. The Chairman of the Parish Council has written personally to him twice and not received a reply, which is disappointing. The Parish Council has also written to the School Governors and Friends of Seend School (FoSS). However, without formal support of the Governors and FoSS the Parish Council is unable to challenge the decision of the School Authorities. The Clerk to put a separate note in Spotlight.</p> <p>Community Speed Watch Two further volunteers have agreed to undertake the necessary training bringing the total number of trained volunteers to six.</p> <p>Local Highways & Footpath Infrastructure Group (LHFIG) As a result of the LHFIG meeting on for 4th October it was agreed the road and supporting infrastructure improvements identified by Wiltshire Council for 'The Stocks' will now proceed. To facilitate the work, the Parish Council approved a budget of £3,500. This was proposed by Jackie Hamblin and seconded by Phil Springate. With the exception of one councillor, all other councillors present voted in favour.</p> <p>The Clerk to advise Wiltshire Highways and request a cost breakdown.</p>	<p>Clerk</p> <p>Clerk</p>

Agenda Item	Detail	Action
	<p>The next LHFIF meeting is scheduled for 17th January 2023 and the infrastructure improvement request for The Bell Crossroads and Bollands Hill will be an agenda item. The Parish council agreed in principle to fund 50% of the improvement costs up to a maximum of £5,000. A firm proposal will be presented to the Parish Council following 17th January meeting before a final commitment is made.</p> <p>Bollands Hill Traffic Survey The Clerk to forward the results and photographic evidence to Wiltshire Council.</p>	Clerk
2022/191 Neighbourhood Plan	Nothing to report.	Georgina A'Bear
2022/192 Planning	<p>Planning Matters PL/2022/07454 - The Appleyard, Spout Lane, Seend - Erection of a dwelling, (resubmission of PL/2021/08918)</p> <p>It was noted the landscape character will not be adversely affected and there are no heritage assets in the immediate vicinity that would be affected. However, more detail is needed with regards to the discharge of surface water from the site.</p> <p>Resolution: Anita Heatley proposed this application be approved with the Condition that visibility splays at the entrance into Spout Lane meet Highways criteria. This was seconded by Terry James. All councillors present voted in favour.</p> <p>PL/2022/07574 - Land adjoining Bell Inn, Bell Hill - Erection of one self-build dwelling with associated landscaping</p> <p>It was noted the development is outside of the conservation area and settlement boundary. It was further noted that this is in a brownfield site. However, the development does not adversely affect the character of the landscape. The site was an overflow car park for the Bell Inn so access is already established. Although the access is now shared with The Bell development it needs to be clarified.</p> <p>Resolution: Georgina A'Bear proposed this application be approved with a Condition that no vehicles associated with the site construction are parked on the public highway near the Bell crossroads. This was seconded by Terry James. With the exception of one councillor due to a declared interest and two abstentions, the remaining councillors present voted in favour.</p>	<p>Clerk</p> <p>Clerk</p>
2022/193 Sandridge Solar Community Benefit Payment	<p>John Williams and Bridget Johnstone to meet with the manager of The Three Magpies to finalise the location of the Bike racks.</p> <p>Sandridge Solar advised the new annual base value for Seend Parish Council will be £1,014.94. The payment is expected in November 2022. The Clerk to acknowledge payment and advise Sandridge Solar how the community fund has been utilised to support the local community.</p>	<p>John Williams/ Bridget Johnstone</p> <p>Clerk</p>

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2022/194 Items of Correspondence	<p>Community Tree Planting Scheme The Parish Council discussed two items of correspondence from a local parishioner and agreed it would in principle support the ideas proposed but could not commit to providing administrative or financial support towards the purchase of the land. However, the Parish Council may consider helping to procure trees on land after it has been officially designated for the planting of trees. The Clerk to write to the parishioner.</p> <p>Pothole Meadow View, Seend Cleeve A 1m² pothole has formed adjacent to Meadow View at the bend in Seend Cleeve. The Clerk to report the matter to Wiltshire Highways.</p>	<p>Clerk</p> <p>Clerk</p>															
2022/195 Parish Steward	<p>The Clerk to request the Parish Steward to undertake:</p> <ul style="list-style-type: none"> • Check and where necessary clear the gullies in Row Lane. • Cut back the overgrowth and clean the 30mph signs adjacent to the junction of Pelch Lane and Perry's Lane. • Clean the Community Speedwatch sign on A361 Seend Village 30mph Sign on the eastern entrance to the village from Seend Fork. 	Clerk															
2022/196 Clerk Training	<p>Introduction to Local Council Administration (ILCA)</p> <p><u>Resolution:</u> John Williams proposed the Parish Council fund the ILCA training costs (£120.00). This was seconded by Phil Springate. All councillors present voted in favour.</p>																
2022/197 Financial Matters	<p>Cheques for Signature</p> <table border="1"> <thead> <tr> <th>CHEQUE PAYEE</th><th>AMOUNT</th><th>REASON</th></tr> </thead> <tbody> <tr> <td>Mr C Stirland</td><td>£627.32</td><td>Clerks Salary</td></tr> <tr> <td>Royal British Legion</td><td>£20.00</td><td>Remembrance Sunday Wreath</td></tr> <tr> <td>Mr C Stirland</td><td>£115.14</td><td>2 x Defibrillator Pads</td></tr> <tr> <td>Mr C Stirland</td><td>£420.00</td><td>2 x Defibrillator Batteries</td></tr> </tbody> </table> <p><u>Resolution:</u> Georgina A'Bear proposed acceptance of the cheques, seconded by Phil Springate. All councillors present voted in favour.</p> <p>Allotment Income All allotments holders indicated they wished to retain their plots for the coming year. All payments have been received.</p> <p>Bank Reconciliation to end of September 2022, circulated to Councillors, came to: £44,725.22</p> <p>Formal sign-off of Q2 accounts (July – Sept) Georgina A'Bear formally signed off the accounts for Q2 and confirmed she had previously signed off Q1 Accounts as the action had not been recorded in the July 2022 Minutes.</p>	CHEQUE PAYEE	AMOUNT	REASON	Mr C Stirland	£627.32	Clerks Salary	Royal British Legion	£20.00	Remembrance Sunday Wreath	Mr C Stirland	£115.14	2 x Defibrillator Pads	Mr C Stirland	£420.00	2 x Defibrillator Batteries	
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2022/198 Items for Note	<p>Allotment Hedges The annual cutting of the Allotment hedges has commenced.</p>																

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	<p>Community First Bridget Johnstone advised the Community First AGM had been well supported and a number of awards were given. The organisation offers a number of training courses including a mini-bus driver's course. Community First is looking to raise £30k towards a new minibus.</p> <p>Community Land Trust The additional high-level scaffolding due for installation at the beginning of October will now be erected in November.</p> <p>Precept Meeting The Precept meeting will take place on 15th November in the Community Centre commencing at 7pm.</p> <p>Devizes Area Board The next Area Board meeting is on 5th December.</p> <p>Licences A company trading as 'Magic Waste Solutions based in Corsham has applied for a licence to use Old Station Yard, Station Road, Seend as an operating Centre for three goods vehicles.</p>	<p>Precept Sub-committee</p> <p>Pam Akerman/John Williams</p>
2022/199 Date of next meeting	<p>The Chairman thanked everyone for coming and closed the meeting at 9.15pm</p> <p>The date of the next meeting is 29th November 2022 at 7pm.</p>	

Anita Heatley

Anita Heatley (Vice Chair)
Date: 29th November 2022