

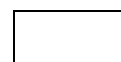
## SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday 26th July 2022. This meeting was held in the Community Centre.

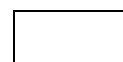
Present: Mr Terry James (Chairman), Mrs Georgina A'Bear, Mrs Jackie Hamblin, Mrs Anita Heatley, Mrs Bridget Johnstone, Mr William Lack, Mr Phil Springate, Mr John Williams, Mr Martin Wiltshire

Also Present:

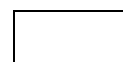
Agenda Item	Detail	Action
2022/132 Apologies	Cllr Tamara Reay, Dr Pam Akerman, Mr Chris Stirland (Clerk)	
2022/133 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation	<p>(i) There were no changes of declarations to the Register of Interests.</p> <p>(ii) There was one declaration of interest in items on the agenda. Martin Wiltshire declared an interest in the Salt Spreader.</p> <p>(iii) There were no requests for dispensations.</p>	
2022/134 Local Councillor's Matters	<p><b>Report received just after our meeting:</b></p> <p><b>School Travel Plan.</b> The meeting at the school hasn't been arranged due to school workload but the Travel Plan is being worked on. It is hoped this meeting can take place in September when school returns.</p> <p><b>Broad Lane.</b> Work will begin in Broad Lane on Sunday 14th August and notice will be given to users – see 2022/142, v. below.</p> <p>The recent Wiltshire Council Cabinet meeting allocated £2M towards fly tipping enforcement, white lining and flood prevention (3 years). Disruption to recycling services, due to staff shortages, continues and residents should leave their bins out, to be collected as soon as possible. There is a recovery plan to catch up by 21st August. Garden and household waste should be unaffected.</p>	Cllr Reay
2022/135 Minutes of the Previous Meeting	<p>The Minutes of the meeting held on 28th June were circulated to all Councillors.</p> <p>Acceptance of the Minutes of this meeting as an accurate record was proposed by William Lack and seconded by Georgina A'Bear. All Councillors who were present at that meeting voted in favour. A shortened version of the minutes will be placed in Spotlight.</p>	Clerk
2022/136 Matters Arising Not Already on the Agenda	<p><b>Queen's Jubilee Canopy.</b> The Clerk had written to those parishioners who expressed an interest in the scheme and several have replied with their requirements for the free packs.</p> <p>Once the Clerk has collated the full requirement, the order can be sent in. Delivery will be in the Autumn.</p>	Clerk



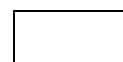
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2022/137 Items for Discussion from Members of the Parish	<p>(i) Phil Springate mentioned that the verges in Row Lane from Seend Cleeve to The Mill are very overgrown. Clerk to contact Highways to clear.</p> <p>(ii) Phil Springate said there was a damaged stile in Row Lane which needs attention. Chairman will liaise with Penny England/landowner.</p> <p>(iii) Bridget Johnstone mentioned that the latch on the stile at Love Lane could not be closed. John Williams suggested it needs a hard push to close but will check the latch.</p>	<p>Clerk</p> <p>Chairman</p> <p>John Williams</p>
2022/138 Police Matters	<p>(i) There have been reports that roaming dogs have attacked and killed ewes. The Wiltshire Police Rural Crime Team remind people to:</p> <ul style="list-style-type: none"> <li>- Keep dogs on a short lead when around livestock;</li> <li>- Clear up after your dog as faeces can harm cattle, sheep and humans;</li> <li>- Tampering with farm signs and electric fences could have serious consequences;</li> <li>- Do NOT remove signs as they are there to keep people safe.</li> </ul> <p>If you are witnessing attacks, please call 999 or report on-line at <a href="http://www.wiltshire.police.uk">www.wiltshire.police.uk</a> or if it's after the event, call 101 or email PC Emily Thomas on <a href="mailto:rctc@wiltshire.police.uk">rctc@wiltshire.police.uk</a>.</p> <p>(ii) Unfortunately, our PCSO Janet Gould will be leaving the police force. Her last shift is today ie. 26th July. She has given us great support and advice so we thank her and wish her well in her next adventures. At present, there is no replacement but PCSO 9661 Mel Culliford and PCSO 6716 Luke Hosken from Melksham Town will be covering our Parish until a replacement is found.</p> <p><b>Report received from Janet just after our meeting:</b></p> <p>26th June – car in ditch in Seend Cleeve.  1st July – RTC between 2 vehicles in a narrow part of the road and one vehicle damaged a wall.  21st July – A361, one vehicle tried to overtake another and was hit by another one from behind.  25th July – Cooking oil theft from The Brewery.</p> <p>Janet says she has enjoyed her time as a PCSO especially working in the rural Community.</p>	
2022/139 Highways and Rights of Way	<p><b>School Access</b></p> <p>i. Chairman received a reply from the Governor of the School saying that proof was needed that there was a legal Right of Way (RoW) and that the insurance required the gates to be closed outside school time. He said he would be happy to have a meeting with the Chairman and White Horse Academy.</p> <p>ii. Chairman received a reply from Chair of Friends of Seend School saying although they were sympathetic to our request, they needed to remain neutral as it was outside their remit.</p>	



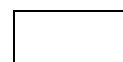
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	<p>iii. An email response from the Countryside Access Team Leader stated that if the path is not already registered on the Definitive Map as RoW, progress would be complicated although if it could be shown to have been used, the RoW exists, but it would need to be claimed. He said the Ramblers process (How to claim an unrecorded Right of Way – Ramblers website) might be helpful although there is a considerable backlog with such claims. He also said that if the path runs through the school grounds there will be a need to consider safeguarding issues.</p> <p>iv. A resident has spoken to the Estate Manager of the Diocese (who owns the land) who confirms there is no RoW on the Deeds but the Estate Manager would speak further to their Legal Dept. The resident mentioned that there is a RoW by Prescription clause which may be helpful. (If evidence could be shown that the footpath through the school grounds has been continuously used for 20 years, this may be an option to pursue but it would prove expensive requiring legal advice.)</p> <p>Chairman, Georgina A’Bear and Anita Heatley will try to make some initial legal enquiries.</p> <p>v. The Clerk has put a note in Spotlight asking residents for their views on opening the school grounds. Those views already received, state that the change has only happened since Covid and since the White Horse Academy had taken over and wish the footpath to be re-instated for use by the community for their safety. Clerk to collate responses to discuss at our next meeting.</p> <p>vi. Flyers will be posted on telegraph poles and handed out at the Fete asking for comments/support with any historical evidence that could support our request. Jackie Hamblin agreed to draft some flyers/posters and William Lack will print them, to be placed in prevalent areas on Fete Day.</p> <p><b><u>LHFIG (Local Highway and Footway Improvement Group)</u></b></p> <p>i. The Chairman attended the meeting on 5th July on Teams and informed them, that due to costings and lack of horse riders in this vicinity, the horse signs at Redstocks will not be required.</p> <p>ii. The dropped kerb and high surface friction has been completed at the Devizes end of the High Street near Seend Park but a sign still needs to be positioned. A resident had asked if a mirror could be placed in this area but this has liability issues, as previous experience has indicated.</p> <p>iii. Next LHFIG meeting is on 4th October.</p> <p><b><u>Seend Highways Meeting</u></b></p> <p>i. The meeting with Gareth Rogers took place on 14th July. Georgina A’Bear had made notes of that meeting but was awaiting costings from Gareth so we could consider what actions at The Stocks, The Bell crossroads and Bollands Hill could be taken to the next LHFIG meeting.</p> <p>ii. It was noted that there is considerable overgrown vegetation at The Stocks junction into Seend Cleeve. Clerk to write to resident asking for it to be cut back for safety reasons.</p>	<p>Chairman, Georgina A’Bear and Anita Heatley</p> <p>Clerk</p> <p>Jackie Hamblin, William Lack</p> <p>Clerk</p> <p>Georgina A’Bear</p> <p>Clerk</p>



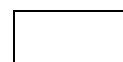
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	<p>iii. There is also considerable overgrown hedging between the entrance to Dial Close and the School Road junction. Clerk to write to residents asking for it to be cut right back, perpendicular to the wall, to allow wider pedestrian passage, for safety reasons.</p> <p><b><u>Community Speed Watch</u></b> John Williams reported that some of those who have volunteered have problems accessing the on-line forms. Once this has been done, training can begin for the 6 volunteers. Anyone wishing to join this team should contact the Clerk.</p> <p><b><u>Traffic Survey</u></b> The survey to monitor the types of vehicles using Bollands Hill was discussed at the Highways meeting. There are 5 volunteers so far. A tick box form to show evidence of what vehicles use Bollands Hill along with any incidents that occur etc will be created and a schedule of dates and times will be arranged for this survey to be carried out in September. Georgina A'Bear will produce the form. Clerk to arrange a schedule of dates/times starting September. Anyone wishing to volunteer to assist with the survey, should contact the Clerk.</p> <p><b><u>Rights of Way – Rusty Lane.</u></b> John Williams said Rusty Lane is now very overgrown. Awaiting Paul Millard, Rights of Way, to begin work. Chairman said he would speak to Penny England, Ramblers to see if her working party could assist in the meantime.</p>	<p>Clerk</p> <p>Georgina A'Bear</p> <p>Clerk</p> <p>Chairman</p>
2022/140 Neighbourhood Plan	Georgina A'Bear said that the Neighbourhood Plan (NHP) could not be seen on the Seend Parish Council website. This should be on the Home page. Georgina A'Bear will contact Amy to enquire. Clerk to check website.	<p>Georgina A'Bear</p> <p>Clerk</p>
2022/141 Planning	<p><b><u>Planning Matters</u></b></p> <p><b>PL/2022/04700</b> – Old Police House, Seend Hill, Seend SN12 6RU – Erection of a double garage and store (Amendment to E/2012/1420/FUL). Planning permission was agreed on 8th January 2013 but works were not completed. This application is an amended version for 2 single garage doors, the wood store to be an enclosed storage area with access from inside the garage and a small window in the East gable.</p> <p>Resolution: Georgina A'Bear proposed this application be approved. This was seconded by the Chairman. All councillors who were present voted in favour.</p>	<p>Clerk</p>
2022/142 Correspondence	<p>i. Katie Fielding, Engagement Officer for Wiltshire for the Stroke Association, sent an email inviting people in the Devizes area who have been affected by a stroke to come together for a cuppa and a chat. These gatherings will take place at 3pm on Thursdays 4th, 11th, 18th and 25th August and 1st September at The Hourglass, Horton Avenue, Devizes SN10 2RH. For further information, contact Katie Fielding on 07908-952740 or <a href="mailto:katie.fielding@stroke.org.uk">katie.fielding@stroke.org.uk</a>. Info to be placed on website.</p> <p>ii. A resident has asked if the trees in Dial Close alongside the school boundary by the gate could be cut back/lopped as they have become very</p>	<p>Clerk</p>



Agenda Item	Detail	Action
	<p>overgrown with some loose branches. Enquiries have found that they are not maintained by Highways. The footway is maintained by Highways but the area behind the footway and in front of the fence where the trees are growing are not on Wiltshire Council land. A similar issue was raised a few years ago about the trees at the entrance to Dial Close. Both areas of trees were planted by some of the original homeowners when those houses were built around 1971. These are in a conservation area and planning permission would need to be sought for any work on the trees.</p> <p>It was decided that an assessment of the trees at the entrance to Dial Close and at the school boundary in Dial Close be carried out to see what works are needed for safety reasons. Clerk to arrange survey.</p> <p>iii. A resident has asked if a green bin can be bought for the chapel in Seend Cleeve so the graveyard can be maintained without a build up of dumped grass. Chairman will speak to residents.</p> <p>iv. An email has been sent asking if the footpaths between Rowde and Broad Lane can be better signposted, in particular Seend BR40 to Broad Lane Farm as it is not obvious where the bridleway goes around farm buildings, the Junction Seend BR40 and BR41 and BR41 as it does 3x 90degree turns and Junction Seend BR41 and BR57. Jackie Hamblin will speak to Penny England (Ramblers) and Paul Millard, RoW. Pam Akerman is asked to check this area.</p> <p>v. Highways have sent an advance warning that there will be carriageway repair works programme on Broad Lane, Sells Green which will consist of surface dressing of the carriageway. This will be carried out on Sunday 14<sup>th</sup> August between 0700 and 1900. There will be advance information signs erected and there will be temporary road closure. Pedestrian access for residents will be maintained but there may be delays for vehicle access but residents can speak to contractors in advance who will assist. There will be signage in place advising local businesses will be open as usual.</p>	<p>Clerk</p> <p>Chairman</p> <p>Jackie Hamblin/Pam Akerman</p>
2022/143 Parish Steward	<p>Some work requested by the Parish Steward for the August visit includes:</p> <ul style="list-style-type: none"> <li>- clearing signage of overgrown vegetation and footpath weeding from the pinch point through to School Road junction;</li> <li>- weeds and thistles to be cleared from the drain at the High Street end of School Road;</li> <li>- sign in Bollands Hill near Wessex Water site to be cleaned and cleared;</li> <li>- the bus stop near Bollands Hill junction on A361 to be weeded and cleared of vegetation.</li> </ul>	Clerk
2022/144 Sandridge Solar Community Benefit Payment	<p><b><u>Bicycle Racks</u></b></p> <p>The Clerk has ordered the bike racks but they have not been delivered. John Williams will receive them at the Tack Shed on the Lye when date confirmed.</p> <p><b><u>Salt Spreader</u></b></p> <p>The Chairman and Martin Wiltshire to agree a date to view and buy the salt spreader.</p>	<p>John Williams/Clerk</p> <p>Chairman</p>



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	Once this equipment has been bought, Clerk to check how much solar money remains. Clerk also to check how much solar money has been paid to us and check with last year's instalment that it is the correct amount. To be discussed at next meeting.	Clerk									
2022/145	<p>The Privacy Policy and Information &amp; Data Protection Policy paper had been circulated to Councillors for Re-adoption.</p> <p><u>Resolution:</u> William Lack proposed we Re-adopt this paper, seconded by Phil Southgate. All in favour.</p>	Clerk									
2022/146 Financial Matters	<p><u>Financial Matters:</u></p> <p>1. <u>Cheques for Signatures</u></p> <table border="1"> <thead> <tr> <th>CHEQUE PAYEE</th><th>AMOUNT</th><th>REASON</th></tr> </thead> <tbody> <tr> <td>Mr C Stirland</td><td>£627.32</td><td>Clerk June Salary</td></tr> <tr> <td>WALC/NALC</td><td>£452.53</td><td>Membership renewal (Apr-Mar 23)</td></tr> </tbody> </table> <p><u>Resolution:</u> Phil Southgate proposed acceptance of the cheques, seconded by Jackie Hamblin. All in favour.</p> <p>2. <u>Bank Reconciliation</u> to end of June 2022, circulated to Councillors, came to: <b>£37,040.35.</b></p>	CHEQUE PAYEE	AMOUNT	REASON	Mr C Stirland	£627.32	Clerk June Salary	WALC/NALC	£452.53	Membership renewal (Apr-Mar 23)	Clerk
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2022/147 Items for Note	<p>i. Dementia Friendly Communities survey was completed by Bridget Johnstone and returned.</p> <p>ii. Phil Springate reported that residents had difficulty understanding the minutes in Spotlight due to use of acronyms (eg. WC=Wiltshire Council), SEEN40= SEEN40 Bridleway), NPPF=National Planning Portal Framework, 5YHLS=5 Year Housing Land Supply). It was agreed that acronyms should be spelt out in full for better understanding.</p> <p>iii. John Williams reported that the CLT (Community Land Trust) had a site meeting in Seend Cleeve and all was going to plan.</p> <p>iv. Georgina A'Bear reported that the Seend Parish Council website needed updating particularly under Agendas, Meeting Dates etc where there is some discrepancy causing confusion. Clerk to ensure all Meeting Dates, Agendas and Minutes are placed in all areas on the website.</p> <p>v. Ragwort is an injurious weed and landowners have a legal responsibility to remove it responsibly for safety of humans and animals, particularly where there are public footpaths, neighbouring houses etc. Clerk to place reminder in Spotlight.</p> <p>vi. There have been complaints of a young person having been seen and heard driving at speed through Seend Cleeve. If the number plate can be taken, it can be reported to police.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>									



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	vii. Anita Heatley said the next Devizes Area Board meeting is scheduled for 5th September.	Pam Akerman/John Williams
2022/148 Date of next meeting	The Chairman thanked everyone for coming and closed the meeting at 9.02pm.  The date of the next meeting is 30th August 2022 at 7pm.	

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**Anita Heatley (Vice Chair)**

**Date: 30th August 2022**

