SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday, 28th May 2019 at Seend Community Centre.

Mrs G A'Bear, Mrs A Heatley, Mr T James (Chair), Mr W Lack, Mr B Nicholls, Mr J Padfield and Mrs C Vince, Mr M Wiltshire and Mr J Williams Present:

Also present: Councillor Jonathon Seed and Mrs Sue Bond (Clerk)

Agenda Iter		Councillor Joriatrion Seed and Mrs Sde Bond (Clerk)	Action
2019/201		Mrs P Akerman and Mr P Manning	
Apologies for	or Absence		
2019/202	of Lobbying Declaration of changes to the	(i) There were no declarations of changes to the Register of Interests, but newly co-opted Councillor Mr Lack confirmed that he had completed his register of interests.	
(ii)	Register of Interests Declaration of interest in items	(ii) Mrs Vince declared an interest in the planning application: 19/03904/LBC. Mr Padfield and Mr Wiltshire declared an interest in planning application: 19/04025/VAR	
(iii)	on the Agenda Requests for Dispensation	(iii) There were no requests for dispensations.	
2019/203 Local Coun	cillor Matters	Councillor Seed said that he had enjoyed the Annual Parish Council meeting and found it very interesting. The two enforcement cases in the village are still ongoing. He said that if the Parish Council wanted to apply for any Area Board grants, then they should apply sooner rather than later.	
		He was asked about the planning application: 19/04025/VAR, which is reported later in the minutes under planning.	
		Mrs Heatley asked him about our position on CATG with regard to the future resurfacing on the High Street, which had been delayed due to budget cuts. Patching work had been done in the interim period. If Seend Parish is to move into the Devizes Area Board in 2021, she asked how this would affect the planned resurfacing and whether we would lose our place in the list of work priority. Councillor Seed said he would raise our concern with Highways and report back.	
		Mrs A'Bear asked about the County Council's stance on mobile homes on land. She cited a particular example in the Parish. Councillor Seed said that it was important to keep a record (possibly photographic proof) of how long a mobile home had been in place to avoid the 10 year rule.	
2019/204 Minutes of t Meeting	he Previous	1. The Minutes of the meeting held on 30 th April had been circulated to all Councillors.	
ŭ		1.1 Resolution: Acceptance of the Minutes as an accurate record was proposed by Mrs A'Bear and seconded by Mr Wiltshire. All those Councillors who were present at the last meeting voted in favour of accepting the minutes	
2019/205 Matters Aris the Agenda	sing Not Already on	1. Seend CL&AT - Minute no: 191 The Clerk reported that they have got their funding from Homes England to carry out a feasibility study on a possible site for building affordable homes in the Parish. The Chairman of the CL&AT wished to pass on their thanks to the Parish Council for our help in obtaining this funding.	
		2. <u>Vicarage Wall update - Minute no: 199</u> . The Clerk reported that she had received the following update from Mr Yockney "They are currently liaising with their structural engineers regarding the wall so should have some news for you quite soon We have propped the roof to remove the loadings on the wall and are now looking at the best solution for repair. As soon as we have these details I will be in touch" Shawn Donneky Diocesan Surveyor, Diocese of Salisbury."	
		3. Wilts CC and SLCC Training Event The Chairman and Mrs Vince attended this event in Salisbury. There were some good speakers, and	

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	they found it useful speaking to other Councillors and Clerks.	
	4. Footpath from Stocks to Seend – Minute no 2019/197.6 The Clerk had reported through MyWiltshire asking for it to be cut, but it has not yet done. She will chase again.	
	5. <u>Dog Fouling signs – Minute no: 2019/186.5</u> Mrs A'Bear had contacted a veterinary practice in the hope of getting sponsorship for producing the signs, but had not yet had a response. She will follow up.	
2019/206 Items for Discussion from Members of the Parish	There were no items for discussion.	
2019/207 Police Matters	 The following incidents had been reported: Apr - Attempted dwelling burglary. Apr - Single vehicle RTC in Bollands Hill - minor injury. Apr - Man arrested in High Street - Driving under the Influence. Apr - Man arrested in Bollands Hill - Driving under the Influence. Apr - Minor RTC - two vehicles - High Street. Mrs Heatley reported that because our PCSO Maggie Ledbury is unable to come to our meetings due to working shifts, she had suggested that we 	
	might want to consider whether it would be helpful if she had a "get together" with a Parish Councillor either just before or after our meeting to discuss any matters that may be of concern to us or to answer any questions that may arise from our meetings. Councillors felt that this would be a good idea. Mrs Heatley offered to meet with her when we had any concerns/issues that needed to be addressed.	Mrs Heatley
2019/208 Neighbourhood Plan	Mrs Vince reported that she had made an application for further funding. The application was now with Place Studios for final checking before being sent off. It is hoped that around £8,000 of funding will be given. Mrs A'Bear reported that Place Studios would be assessing all the land sites on 4 th June to assess their suitability. They will be meeting again with the Steering Group in July.	
2019/209 Highway Matters	Meeting with Highway Engineer – The Chairman, Mr Manning, Mr Wiltshire and the Clerk met with Mr Stansby and Mr Turner, the designer of the road safety measures for Bell Hill. They discussed a number of issues with the Bell Hill cross roads and the pinchpoint in the High Street.	
	Church Crossing – As per decision at the last meeting, the Clerk confirmed with the Highways Engineer that we would like the high friction surface added to the crossing, but not the bollards.	
	3. <u>Highways Sub-Committee meeting</u> – the Chairman reported that this had to be cancelled due to one of the members not being able to make the meeting. Another date to be agreed.	Highways Sub- Committee
	4. Changes to the submission of highway improvement and traffic survey requests. The Clerk reported that Wiltshire Council are changing the way highway improvements (community issues) and traffic surveys (metro counts) are requested by members of the public and by town and parish councils. Future requests made by residents will first have to be sent to the parish or town council for consideration. If they support the request, then the parish council would then submit the relevant forms to Highways for consideration at CATG. The Clerk to put the details on the website.	Clerk
	5. <u>Local Highway Town and Parish Council meetings</u> – The Clerk reported that the next meeting was on 13 th June at Kennet House, Devizes. It would be a good opportunity for Councillors to find out about the workings of the highway and street scene services and other highway works such as the Parish Steward Scheme.	
2019/210 Planning Matters	Application Number: 19/03904/LBC Site Location: The Laurels High Street Seend SN12 6NU Proposal: Door and window to rear elevation and internal alterations.	

Seend Parish Council $\,$ Minutes of meeting held on 28th May 2019/Final Version

1.1 Resolution. Mrs A'Bear proposed that this planning application be approved, seconded by Mr Padifield. Mrs Vince and Mr Williams abstained from voling, but all other Counciliors veted in favour. 2. Application.Number: 19/03934/VAR Site Location: The Barralis Cottage Rusty Lane Seend SN12 GRQ Proposal: Variation of conditions 2, 3, 4, 5, 6, 7 of 18/0526/I/FUL to allow for design changes to the approved replacement develling. 2.1 There was some concern from one of the Counciliors that the revised plans for the new property may have an impact on the briddeway 44 that runs in throst of the house. 2.2 Resolution: Mrs Heatley proposed that this planning application be approved, but for it to be pointed out the right of way should be proteeted and for it to remain wide enough and accessible for use by horses and cyclists. This was seconded by Mr Padfield. All Councillors voted in favour of the application being approved. 3. Application Number: 19/04025/VAR Site Location: Thatched Cottage, Balcham, Seend Proposal: Variation of Londition 3 of E/2011/1695/VAR to allow the occupation of the annexed accommodation as a separate dwelling unit. 3.1 Mrs Heatley asked Councillor Seed why he had called this application in to be decided by Committee and not just by the planning officer. Councillor Seed explained that there was some uncertainty over the interpretation of the National Planning Policy Framework and its stance on annexed properties becoming separate dwellings. By calling it in, it allowed the new yolicy to be tested. The land agent representing the owner of the Thatched Cottage strongly feels that the planning direct woll was recommending related willing. Whilst Councillor Seed felt that the planning dones allow the occupation of the annexed accommodation as a separate dwelling. Whilst Councillor Seed explained in the planning dones allow the occupation of the same strain of the planning application as we had done with the interpretation of the National Planning Policy Framework and its stance on annexed prop		ı
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	Council and Melksham Without Council invited. The Chairman, Mrs A'Bear and Mrs Vince will be attending.	
	2. <u>Canal & River Trust</u> – User group meeting is taking place on 5 th June between 6pm-8pm at St Margarets Hall, BoA. The Clerk thought it might be useful for a member of the Parish Council to attend. Mrs A'Bear expressed an interest in attending.	Mrs A'Bear
	3. <u>Able Community Care</u> organization are offering Do Not Knock stickers which are available free of charge. They are offering these stickers free to individuals or older people's groups. Statistics show that older people are being continually tricked by fraudulent tradesmen turning up on their door step. This is a way of helping elderly and vulnerable residents deter unwelcome tradesmen. Clerk to order some.	Clerk
	4. <u>Wessex Resolutions</u> – under the umbrella of Wiltshire Council are offering funding for home improvements. Anything between £1,000 and £15,000. Homeowners and landlords can apply for a loan to make improvements to their home, such as replacement boilers, new windows and doors, roof repairs, plumbing, heating and electrical works. The scheme is delivered through a not-for-profit lender, Wessex Resolutions and supported by Wiltshire Council. The Clerk to put the details on the noticeboards and website.	Clerk
2019/214 Statement of Accounts	All Councillors had been circulated prior to the meeting with a copy of the Statement of Accounts prepared by DCK Accounting Solutions. The statement of accounts are looked at by the Internal Auditors and used for completing the Annual Return (AGAR) for the External Auditors.	
	Resolution: Adoption of the accounts was proposed by Mr Williams and seconded by Mr Nicholls. All Councillors voted in favour of adopting the accounts.	
2019/215 Financial Matters	1. <u>Council Insurance Renewal</u> – the Clerk reported that as the 3-year commitment to Hiscox insurance company had expired, Came & Company had sent 3 new quotes from the following companies: Inspire, Hiscox and Ecclesiastical. Whilst Ecclesiastical was the most expensive, Hiscox and Inspire were very similar in costs and policy. Came and Company recommended that we stay with the same company Hiscox.	
	1.1 Councillors had been circulated the details of the 3 quotes prior to the meeting. On discussion, Councillors felt that we should take the advice of Came & Company.	
	1.2 <u>Resolution</u> : The Chairman proposed that we insure with Hiscox and commit to 3 years in order to reduce the cost of the insurance. Mr Lack seconded. All Councillors agreed.	
	2. There were 6 cheques for signature:	
	Cheques for Signatures Came & Company DCK Accounting Solutions Seend Lye Rec Field Mrs S Bond Community First Information Commissioner £370.55 Insurance renewal £370.55 Insurance renewal £370.55 Insurance renewal £370.55 Insurance renewal £40.00 Preparation of the Accounts Meeting Room hire for APM Clerk May salary £40.00 Membership renewal ICO Registration	
	2.1 Resolution: Mr Lack proposed acceptance of the cheques. Seconded by Mrs Vince. All Councillors voted in favour.	
	3. Bank Reconciliation to end of April 2019 - £ 21,546.33. The Clerk	
	reported that the VAT refund of £2,039, the first lot of Precept £10,006.50 and the allotment rent had now been banked. 1. Parish Steward – Mrs Heatley asked for the cutting back of the hedging	

	3. Following the Rev'd Joshva's brief talk about organising a church service with a focus on climate change given at the start of the Annual Parish Meeting, Councillors felt that it would not be appropriate for this to be led by the Parish Council, but better done by the community through the Church. The Clerk to let Rev'd Joshva know the Parish Council's views.	Clerk
	4. Footpath stile by Love's Walk into field owned by Seend Park, difficult to use as the stone step has dropped. Mrs Vince had reported it to the RoW Warden at Wilts CC, but not yet had a response. Clerk was asked if she could write to landowner asking if the stile could somehow be improved.	Clerk
	5. Next Meeting - Room to be set up by the Chairman	Chairman
2019/ 217 Date of next meeting	There being no other business, the Chairman closed the meeting at 9.10pm	
	The date of the next meeting is 25 th June 2019	

CHAIRMAN Date: 25th June 2019