

SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday, 28th May 2019 at Seend Community Centre.

Present: Mrs G A'Bear, Mrs A Heatley, Mr T James (Chair), Mr W Lack, Mr B Nicholls, Mr J Padfield and Mrs C Vince, Mr M Wiltshire and Mr J Williams

Also present: Councillor Jonathon Seed and Mrs Sue Bond (Clerk)

Agenda Item		Action
2019/201 Apologies for Absence	Mrs P Akerman and Mr P Manning	
2019/202 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation	<p>(i) There were no declarations of changes to the Register of Interests, but newly co-opted Councillor Mr Lack confirmed that he had completed his register of interests.</p> <p>(ii) Mrs Vince declared an interest in the planning application: 19/03904/LBC. Mr Padfield and Mr Wiltshire declared an interest in planning application: 19/04025/VAR</p> <p>(iii) There were no requests for dispensations.</p>	
2019/203 Local Councillor Matters	<p>Councillor Seed said that he had enjoyed the Annual Parish Council meeting and found it very interesting. The two enforcement cases in the village are still ongoing. He said that if the Parish Council wanted to apply for any Area Board grants, then they should apply sooner rather than later.</p> <p>He was asked about the planning application: 19/04025/VAR, which is reported later in the minutes under planning.</p> <p>Mrs Heatley asked him about our position on CATG with regard to the future resurfacing on the High Street, which had been delayed due to budget cuts. Patching work had been done in the interim period. If Seend Parish is to move into the Devizes Area Board in 2021, she asked how this would affect the planned resurfacing and whether we would lose our place in the list of work priority. Councillor Seed said he would raise our concern with Highways and report back.</p> <p>Mrs A'Bear asked about the County Council's stance on mobile homes on land. She cited a particular example in the Parish. Councillor Seed said that it was important to keep a record (possibly photographic proof) of how long a mobile home had been in place to avoid the 10 year rule.</p>	
2019/204 Minutes of the Previous Meeting	<p>1. The Minutes of the meeting held on 30th April had been circulated to all Councillors.</p> <p>1.1 <u>Resolution</u>: Acceptance of the Minutes as an accurate record was proposed by Mrs A'Bear and seconded by Mr Wiltshire. All those Councillors who were present at the last meeting voted in favour of accepting the minutes</p>	
2019/205 Matters Arising Not Already on the Agenda	<p>1. <u>Seend CL&AT - Minute no: 191</u> The Clerk reported that they have got their funding from Homes England to carry out a feasibility study on a possible site for building affordable homes in the Parish. The Chairman of the CL&AT wished to pass on their thanks to the Parish Council for our help in obtaining this funding.</p> <p>2. <u>Vicarage Wall update - Minute no: 199</u>. The Clerk reported that she had received the following update from Mr Yockney "They are currently liaising with their structural engineers regarding the wall so should have some news for you quite soon We have propped the roof to remove the loadings on the wall and are now looking at the best solution for repair. As soon as we have these details I will be in touch" Shawn Donneky Diocesan Surveyor, Diocese of Salisbury."</p> <p>3. <u>Wilts CC and SLCC Training Event</u> -- The Chairman and Mrs Vince attended this event in Salisbury. There were some good speakers, and</p>	

	<p>1.1 <u>Resolution</u>: Mrs A'Bear proposed that this planning application be approved, seconded by Mr Padfield. Mrs Vince and Mr Williams abstained from voting, but all other Councillors voted in favour.</p> <p>2. <u>Application Number</u>: 19/03934/VAR Site Location: The Darralls Cottage Rusty Lane Seend SN12 6RQ Proposal: Variation of conditions 2, 3, 4, 5, 6, 7 of 18/05261/FUL to allow for design changes to the approved replacement dwelling.</p> <p>2.1 There was some concern from one of the Councillors that the revised plans for the new property may have an impact on the bridleway 44 that runs in front of the house.</p> <p>2.2 <u>Resolution</u>: Mrs Heatley proposed that this planning application be approved, but for it to be pointed out the right of way should be protected and for it to remain wide enough and accessible for use by horses and cyclists. This was seconded by Mr Padfield. All Councillors voted in favour of the application being approved.</p> <p>3. <u>Application Number</u>: 19/04025/VAR Site Location: Thatched Cottage, Baldham, Seend Proposal: Variation of condition 3 of E/2011/1685/VAR to allow the occupation of the annexed accommodation as a separate dwelling unit.</p> <p>3.1 Mrs Heatley asked Councillor Seed why he had called this application in, to be decided by Committee and not just by the planning officer. Councillor Seed explained that there was some uncertainty over the interpretation of the National Planning Policy Framework and its stance on annexed properties becoming separate dwellings. By calling it in, it allowed the new policy to be tested. The land agent representing the owner of the Thatched Cottage strongly feels that the interpretation of the ruling does allow the occupation of the annexed accommodation as a separate dwelling. Whilst Councillor Seed felt that the planning committee were likely to side with the planning officer who was recommending refusal, it would then go to appeal and for it to be the planning inspectorate to decide</p> <p>3.2 Mrs Heatley said that as a Parish Council we should stick with our original decision to object to the planning application as we had done with the first application 19/01663/VAR discussed at the March meeting. She pointed out if the application to remove the condition was approved, it may set a dangerous precedent for other similar developments to do the same. The Parish Council would need to watch closely the outcome of this planning application and how the new planning policy framework will be interpreted.</p> <p>3.3 <u>Resolution</u>: Mrs Heatley proposed that this application be refused because the reasons for the condition had not changed, the property was still in open countryside where new development is restricted. This was seconded by Mrs A'Bear. At a vote, Mr Padfield, Mr Wiltshire and Mr Williams abstained and 6 Councillors voted in favour of the application being refused. Motion carried.</p>	
2019/211 Annual Parish Meeting	It was agreed that this meeting had gone smoothly. Mr James was re-elected Chairman and Mrs Heatley as Vice Chairman. The draft minutes had been circulated to councillors and were now on the Parish Council website alongside the reports from the clubs and organisations.	
2019/212 Best Kept Village Competition	<p>Mr Williams said that the first round of judging was likely to take place in early June. The noticeboards had been tidied up and some litter picking and pavement cleaning to be done.</p> <p>At the Annual Parish Meeting, a parishioner had asked why it was just Seend and not also Seend Cleeve and Sells Green that had been entered into the competition. Being just Seend it was the right size for the medium village category and was easier to manage, but if parishioners wanted to enter Seend Cleeve or Sells Green in the small village category next year, they would be free to do so.</p>	
2019/213 Correspondence	1. <u>Wiltshire Local Plan Review Consultation meeting</u> – 12 th June at County Hall, organised by Spatial Planning. Seend Parish, Melksham Town	

	<p>Council and Melksham Without Council invited. The Chairman, Mrs A'Bear and Mrs Vince will be attending.</p> <p>2. <u>Canal & River Trust</u> – User group meeting is taking place on 5th June between 6pm-8pm at St Margarets Hall, BoA. The Clerk thought it might be useful for a member of the Parish Council to attend. Mrs A'Bear expressed an interest in attending.</p> <p>3. <u>Able Community Care</u> organization are offering Do Not Knock stickers which are available free of charge. They are offering these stickers free to individuals or older people's groups. Statistics show that older people are being continually tricked by fraudulent tradesmen turning up on their door step. This is a way of helping elderly and vulnerable residents deter unwelcome tradesmen. Clerk to order some.</p> <p>4. <u>Wessex Resolutions</u> – under the umbrella of Wiltshire Council are offering funding for home improvements. Anything between £1,000 and £15,000. Homeowners and landlords can apply for a loan to make improvements to their home, such as replacement boilers, new windows and doors, roof repairs, plumbing, heating and electrical works. The scheme is delivered through a not-for-profit lender, Wessex Resolutions and supported by Wiltshire Council. The Clerk to put the details on the noticeboards and website.</p>	<p>Mrs A'Bear</p> <p>Clerk</p> <p>Clerk</p>																		
<p>2019/214 Statement of Accounts</p>	<p>All Councillors had been circulated prior to the meeting with a copy of the Statement of Accounts prepared by DCK Accounting Solutions. The statement of accounts are looked at by the Internal Auditors and used for completing the Annual Return (AGAR) for the External Auditors.</p> <p><u>Resolution:</u> Adoption of the accounts was proposed by Mr Williams and seconded by Mr Nicholls. All Councillors voted in favour of adopting the accounts.</p>																			
<p>2019/215 Financial Matters</p>	<p>1. <u>Council Insurance Renewal</u> – the Clerk reported that as the 3-year commitment to Hiscox insurance company had expired, Came & Company had sent 3 new quotes from the following companies: Inspire, Hiscox and Ecclesiastical. Whilst Ecclesiastical was the most expensive, Hiscox and Inspire were very similar in costs and policy. Came and Company recommended that we stay with the same company Hiscox.</p> <p>1.1 Councillors had been circulated the details of the 3 quotes prior to the meeting. On discussion, Councillors felt that we should take the advice of Came & Company.</p> <p>1.2 <u>Resolution:</u> The Chairman proposed that we insure with Hiscox and commit to 3 years in order to reduce the cost of the insurance. Mr Lack seconded. All Councillors agreed.</p> <p>2. There were 6 cheques for signature:</p> <p><u>Cheques for Signatures</u></p> <table border="0"> <tr> <td>Came & Company</td> <td>£370.55</td> <td>Insurance renewal</td> </tr> <tr> <td>DCK Accounting Solutions</td> <td>£300.00</td> <td>Preparation of the Accounts</td> </tr> <tr> <td>Seend Lye Rec Field</td> <td>£ 16.00</td> <td>Meeting Room hire for APM</td> </tr> <tr> <td>Mrs S Bond</td> <td>£606.58</td> <td>Clerk May salary</td> </tr> <tr> <td>Community First</td> <td>£ 40.00</td> <td>Membership renewal</td> </tr> <tr> <td>Information Commissioner</td> <td>£ 40.00</td> <td>ICO Registration</td> </tr> </table> <p>2.1 <u>Resolution:</u> Mr Lack proposed acceptance of the cheques. Seconded by Mrs Vince. All Councillors voted in favour.</p> <p>3. <u>Bank Reconciliation to end of April 2019 - £ 21,546.33.</u> The Clerk reported that the VAT refund of £2,039, the first lot of Precept £10,006.50 and the allotment rent had now been banked.</p>	Came & Company	£370.55	Insurance renewal	DCK Accounting Solutions	£300.00	Preparation of the Accounts	Seend Lye Rec Field	£ 16.00	Meeting Room hire for APM	Mrs S Bond	£606.58	Clerk May salary	Community First	£ 40.00	Membership renewal	Information Commissioner	£ 40.00	ICO Registration	
Came & Company	£370.55	Insurance renewal																		
DCK Accounting Solutions	£300.00	Preparation of the Accounts																		
Seend Lye Rec Field	£ 16.00	Meeting Room hire for APM																		
Mrs S Bond	£606.58	Clerk May salary																		
Community First	£ 40.00	Membership renewal																		
Information Commissioner	£ 40.00	ICO Registration																		
<p>2019/ 216 Items for note</p>	<p>1. Parish Steward – Mrs Heatley asked for the cutting back of the hedging and verges by the road junctions be added to list of tasks for June.</p> <p>2. The Lye Playground – this is now open for the children to use.</p>	<p>Clerk</p>																		

	<p>3. Following the Rev'd Joshva's brief talk about organising a church service with a focus on climate change given at the start of the Annual Parish Meeting, Councillors felt that it would not be appropriate for this to be led by the Parish Council, but better done by the community through the Church. The Clerk to let Rev'd Joshva know the Parish Council's views.</p> <p>4. Footpath stile by Love's Walk into field owned by Seend Park, difficult to use as the stone step has dropped. Mrs Vince had reported it to the RoW Warden at Wilts CC, but not yet had a response. Clerk was asked if she could write to landowner asking if the stile could somehow be improved.</p> <p>5. Next Meeting - Room to be set up by the Chairman</p>	<p>Clerk</p> <p>Clerk</p> <p>Chairman</p>
<p>2019/ 217 Date of next meeting</p>	<p>There being no other business, the Chairman closed the meeting at 9.10pm</p> <p>The date of the next meeting is 25th June 2019</p>	

.....

CHAIRMAN
Date: 25th June 2019