

SEEND PARISH COUNCIL Annual Parish Council Meeting

Minutes of the meeting held on Thursday 5th May 2022. This took place in the Pavilion, Rusty Lane

Present: Mrs A'Bear, Mrs P Akerman, Mrs A Heatley, Mr Terry James, Mr W Lack, Mr Springate, Mr J Williams

Also Present: Chris Stirland (Clerk), Councillor Reay and 2 Parishioners

Agenda Item	Detail	Action
2022/78 Apologies	Mrs J Hamblin Mr M Wiltshire	
2022/79 Election of Chairman	<p>The Clerk began the meeting by asking if there were any nominations for the office of Chairman.</p> <p>Mrs Heatley proposed Mr James be re-elected as Chairman. This was seconded by Mrs A'Bear. All Councillors present voted in favour. Mr James was duly elected as Chairman.</p>	
2022/80 Election of Vice Chairman	<p>Mr James resumed the role of Chairman. He asked if there were any nominations for the office of Vice Chairman.</p> <p>Mr James proposed Mrs Heatley be re-elected as Vice Chairman. This was seconded by Mrs A'Bear. All Councillors present voted in favour. Mrs Heatley was duly elected as Vice Chairman</p>	
2022/82 Appointment to external bodies	<p>The Councillors were appointed to the following external bodies and PC sub-committees:</p> <ul style="list-style-type: none"> • Devises Area Board – Mr John Williams and Mrs Pam Akerman • Devises LHFIG (Formally CATG) - Mr Terry James (Chairman) • Police Liaison Rep - Mrs Anita Heatley • Seend Community Centre PC Rep - Mr Terry James (Chairman) • Seend Lye Recreation Field PC Rep - Mr John Williams • Seend CL&AT - Mr William Lack • Footpath Liaison Officer – Mrs Hamblin <p><u>PC Sub-Committees:</u></p> <ul style="list-style-type: none"> • Planning Sub-Committee – Mrs Heatley, Mr James, Mrs A'Bear and Mr Springate • Precept Sub- Committee Mrs Heatley, Mr James, Mrs A'Bear, Mr Lack and Mr Wiltshire • Highways Sub-Committee – Mr James, Mrs Akerman, Mr Williams and Mr Wiltshire • Neighbourhood Plan – Mrs A'Bear, Mrs Akerman and Mr Springate • Flood Action Plan Committee – Mr James, Mrs A'Bear, Mr Williams and Mr Wiltshire • Fixed Assets inspection/Maintenance Officer – Mr Williams and the Clerk. • Parish Steward Liaison rep – Mr John Williams and the Clerk. 	
2022/83 Standing Orders	<p>The Councillors had been circulated with the Standing Orders prior to the meeting. There were no changes from the previous year.</p> <p><u>Resolution:</u> Mrs A'Bear proposed and seconded by Mr Lack that these Standing Orders be re-adopted. All Councillors present voted in favour.</p>	
2022/84 Financial Regulations	<p>All Councillors had been circulated with the NALC version of the Financial Regulations, with figures adapted to suit Seend PC.</p> <p><u>Resolution:</u> Mr James proposed and seconded by Mr Lack that these revised Financial Regulations be adopted. All Councillors present voted in favour.</p>	

Agenda Item	Detail	Action
2022/87 Items for Note	The Clerk was asked to continue to advertise a Councillor Vacancy in Spotlight	Clerk
2022/88 Date of next meeting	The Chairman thanked everyone for coming and closed the meeting at 7.17pm The date of the next meeting will take place during May 2023 at a time and location to be agreed	

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Terry James, Chairman,
Date: 31st May 2022