SEEND PARISH PLAN STEERING GROUP AGENDA 23/06/2016, 7.30PM Knightsmead Farm, Inmarsh Lane

Attended Georgina A’Bear, Aldetha Raymond, Steve Vaux, Paul Manning, Carola Thorpe, Tony Murch, Kevin Rigg, Pamela Akerman Sarah Chard, Nigel Knott and Brian Crisp of the Traffic subgroup.

1. APOLOGIES FOR ABSENCE. Sue McCulloch

2. DECLARATIONS OF INTEREST None

3.APPROVE MINUTES OF PREVIOUS MEETING Egan wheel example required <https://www.rgs.org/NR/rdonlyres/455C9C21-2E7D-42C8-A9B9-520EDDFA599C/0/FW_LL_Egan_Wheel.pdf>

Agreed minutes.

4. MATTERS ARISING (Not already on Agenda)

Action plan to be added to future agenda.

Victoria Burvill (VB) stated that electoral roll can be provided without names just addresses no personal details.

Data protection raised as an issue this is to be agreed with the full details. To check that we are either covered by the Parish council or if we need further clarification. GA to contact VB at the council support officer.

GA suggested that a directory of the group’s phone numbers would be useful. All agreed to complete. Action for next meeting

Village walk discussed. Google earth may provide information regarding pockets of land that might become pro-active. KR discussed not just for planning for development but also landscape provision and protection.

5. Sub-Groups.

 Traffic Sub group report on Highway Workshop 9/06/2016

Thanks given to the amount of visitors and their input to the event/workshop. Report highlighted key elements of traffic issues as raised by this meeting.

Hedgerow information

<https://www.gov.uk/guidance/countryside-hedgerows-regulation-and-management>

<http://www.durham.gov.uk/media/3887/Hedges-and-the-Law/pdf/HedgesAndTheLaw.pdf>

<http://www.legislation.gov.uk/uksi/2010/490/contents/made>

NK would like support and additional comments from Parish Counsellors. TM would like the consultation to remain open, possibly until after the fete or the end of September.

Draft second version to be completed by the end of the summer. An invitation to the October Parish meeting.

SC suggested a link from the parish and the SEEND PARISH PLAN STEERING GROUP website. So that if anyone had missed the workshop they can still comment.

NK would like a steer from the group regarding which items need to continue onto the parish neighbourhood plan and what might need to go to the parish council for instant review. GAB and TM agreed and will provide this information to NK.

6. Wiltshire Council on N.P. Area Designation. Ongoing. 30th June.

7. Neighbourhood Plan. The next step.

CT and GA to set a meeting to review. Ref community stakeholder letter.

 Community Stakeholder letter.

Business Engagement. VB asked and responded that there isn’t a genetic survey for businesses. She suggested that we contact other groups with regards their version, including Bradford-on-Avon for a version of their survey.

CT suggested that we email local businesses and see response.

SM has been highlighted as someone who might like to tackle this task.

Strategic Environmental Assessment discussed SV stated that there is minimum information available.

SV and KR to look at existing green spaces/sites around the village and compile a list, with objective reasons for preservation/protection, and evidence-based objections to development.

Business Engagement needs more input. Suggested follow-up email to all

8. Seend Parish Housing Needs Survey - ongoing, results to be presented to PC then Steering Group - extraordinary PC meeting to be arranged, with SG members invited.

9. WEBSITE / FACEBOOK & EMAILS Website etc - 105 visitors to 224 pages since last meeting.

Facebook to be abandoned. SV Action Plan to be updated, copy to Vicky, and poster on website.

10. Spotlight Article to be set by mid-August.

11. FINANCE

 Grant Applications Pending

12. A.O.B.

PM apologised for being unable to source more boards for presentations. GA suggested making reusable templates. Agreed that these should be purchased now (with funding available from PC), for use at future events.

GA has received following correspondence:

\* From Mr Goman following CPRE AGM, details of Housing and Planning bills

\* From Blue Cedar Homes - details of assisted living at home scheme

\* From a Neighbourhood Plan consultant introducing himself

Date of next meetings

4 August (re-arranged due to holidays)

Extraordinary PC meeting - tbc

25 August

29 September

All 7.30pm at Pavilion unless otherwise advised.