

## SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday 27<sup>th</sup> June 2023. This meeting was held in the Community Centre.

Present: Mrs Pamela Akerman, Mrs Jackie Hamblin, Mrs Bridget Johnstone, Mr William Lack, Mr Paul Manning  
Mr Phil Springate, Mr John Williams

Also Present: Cllr Tamara Reay,  ~~Paul Manning~~, Clerk

Agenda Item	Detail	Action
2023/105 Apologies for Absence	Mr Terry James, Mr Jamie Halliday, Mr Martin Wiltshire	
2023/106 Declaration of Lobbying	(i)-There were no changes of declarations to the Register of Interests. (ii) –There were no declarations of interest in items on the agenda (iii)- There were no requests for dispensations.	
2023/107 Local Councillor's Matters	<p>Cllr Reay provided the following updates on local matters:</p> <p>The significant potholes in Rusty Lane have been repaired and the request for an extension of the 30mph envelope in Seend Cleeve to encompass the new housing development is being progressed by Wiltshire Highways.</p> <p><b>Solar Together</b> Wiltshire Council has launched phase two of its group buying scheme of Solar Panel for domestic installations. If you would like further information and to register, click the link: <a href="https://solartogether.co.uk/">https://solartogether.co.uk/</a></p> <p><b>Devizes Area Board</b> This month's Area Board was well attended with some key updates from Wiltshire Police including their progress with the management of some antisocial behaviour in Devizes.</p> <p><b>Devizes Assizes Court</b> Development funding of £300,000 has been awarded by the National Lottery Heritage Fund to help Wiltshire Museum, working with the Devizes Assize Court Trust, to progress plans for the renovation of the Court before applying for a full National Lottery Grant in 2025.</p> <p><b>Leisure &amp; Tourism</b> You can explore local history and discover Wiltshire's rich cultural heritage with a new 'Explore Wiltshire' app produced by Wiltshire Council. The new app features information about historical landmarks, cultural sites and significant events that have helped to shape Wiltshire's landscape. The free, easy to use location-aware app, also includes historic photos and engravings from the archives of the Wiltshire and Swindon History Centre.</p>	

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	<p>Explore Wiltshire is available free for download to Apple and Android devices by searching 'Explore Wiltshire' on the Apple App Store: <a href="#">Apple App Store: Explore Wiltshire</a> and Google Play: <a href="#">Google Play: Explore Wiltshire</a>.</p> <p>Councillors proposed a vote of thanks for the support Tamara has given, and continues to give to the parish.</p>	
2023/108 Minutes of the Previous Meeting	<p>The Minutes of the meeting held on 30<sup>th</sup> May 2023 were circulated to all Councillors.</p> <p>Acceptance of the Minutes of this meeting as an accurate record was proposed by John Williams and seconded by Paul Manning. With the exception of Phil Springate who was not present at this meeting, all remaining Councillors present voted in favour.</p> <p>A shortened version of these minutes to be placed in Spotlight.</p>	Clerk
2023/109 Matters Arising Not Already on the Agenda	<p><b>Seend Tennis Club</b> To try and assist the fund raising for the club, Bridget Johnstone contacted Calne Town Council's Grant Funding Manager to see what funding opportunities may be available. The Tennis Club is completing a funding application direct to Devizes Area Board.</p>	
2023/110 Items for Discussion from Members of the Parish	None	
2023/111 Local Highways & Footpath Infrastructure Group (LHFIG)	<p><b>Local Highways &amp; Footpath Infrastructure Group (LHFIG)</b></p> <p><b>Seend Cleeve Northern Extension of 30mph speed limit</b> Cllr Tamara Reay, advised this is in progress with an expectation that the extension will be completed before residents move in to Hook Close.</p> <p><b>Bollands Hill</b> Concern was raised regarding the road width below the junction with Pelch Lane. LHFIG stated the minimum width for central white lines to be applied was 5.5m. The actual road width at this location is 4.8m. The Clerk has advised LHFIG of the Council's findings and requested this is included as an Agenda item at the next LHFIG meeting.</p> <p><b>The Stocks Advanced Direction Signage (ADS)</b> LHFIG are scheduling the deployment of additional signage. Although a firm date has not been forthcoming, the Parish Council will request an update at the next LHFIG meeting.</p> <p><b>Bradley Lane &amp; Rusty Lane</b> Cllr Reay to contact Wiltshire Council Rights of Way and Countryside Team and identify the new contact point for the Parish Council.</p> <p>The next LHFIG meeting is 4<sup>th</sup> July 2023. The Clerk to attend.</p> <p><b>Speedwatch</b> A training session using the actual camera equipment to be scheduled.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr Reay Clerk</p> <p>John Williams</p>

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	<p>Sarah Holden (Police Community Speedwatch Officer) advised Seend Speedwatch team the Parish Council may be able to install a Speed Indicator Device (SID) on the High Street. John Williams to forward Sarah's contact details to the Clerk so he can contact Sarah Holden to establish the criteria and next steps.</p> <p>The Clerk to contact two local Parish Councils who have completed studies on different types of SID's available</p>	<p>John Williams/ Clerk</p> <p>Clerk</p>
2023/112 Neighbourhood Plan	William Lack reported he had shared a copy of the Plan with a Lincolnshire Parish Council. Apparently, it was one of the best examples they had reviewed.	
2023/113 Planning Matters	<p>PL/2023/04310 – Bidmead Park, Sells Green – Insertion of new mezzanine within existing building with associated new doors and windows, new entrance canopy, bridge link and roof mounted solar panels.</p> <p>Resolution: William Lack proposed this application be approved. This was seconded by Paul Manning. All remaining Councillors present voted in favour.</p>	Clerk
2023/114 Sandridge Solar Benefit Payment	John Williams and the Clerk to agree a date to install the cycle racks at the Three Magpies	John Williams / Clerk
2023/115 Devizes Area Board	Jamie Halliday attended but was not available to give an update.	Jamie Halliday
2023/116 Items of Correspondence	<p><b>Spout Lane</b> The white lines in the vicinity of the Canal bridge have been repainted.</p> <p><b>Canal &amp; River Trust (CRT)</b> A number of live aboard boats have been recorded being moored for more than the maximum 14-day period. The Clerk to request a visit from the CRT Moorings Officer.</p> <p><b>Social Housing</b> A parishioner raised questions about the design, energy consumption and location of the new development in Seend Cleeve. Councillors reviewed the correspondence and agreed the council would provide one further reply.</p> <p><b>Footpath from The School to Bollands Hill</b> The Clerk to put a note in Spotlight to remind parishioners not to deviate from the parishes footpaths and byways taking short cuts across private property. A local rights of way map is available on the Parish Council's Website / Wiltshire Council. A request is also to be made to Dog Owners to pick up after their dog.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
2023/117 Parish Steward	The Clerk to request the Parish Steward undertake work outstanding on the previous task list and request the new contractor provides a progress update on the work undertaken within the parish.	Clerk
2023/118 Councillor Vacancies	The Parish Council has one vacancy.	
2023/119 Financial Matters	<p><b>a) S137 Payments</b> Councillors discussed the implications of the upper limit of S137 payments. For Seend PC this amounts to ~£8,000</p>	

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	<p><b>b) Cheques for Signature</b></p> <table border="1"> <thead> <tr> <th>Cheque Payee</th> <th>Amount</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Mr C Stirland</td> <td>£693.59</td> <td>Clerks Salary</td> </tr> <tr> <td>Society of Local Council Clerks</td> <td>£139.00</td> <td>SLCC Membership Renewal</td> </tr> <tr> <td>Mr C Stirland</td> <td>£96.90</td> <td>Expenses (April – June)</td> </tr> <tr> <td>Mr C Stirland</td> <td>£99.00</td> <td>30mph Wheelie Bin Stickers</td> </tr> <tr> <td>Mr C Stirland</td> <td>£59.99</td> <td>Microsoft 365 Annual Renewal</td> </tr> </tbody> </table> <p>Resolution: Jackie Hamblin proposed acceptance of the cheques, seconded by William Lack. All Councillors present voted in favour.</p> <p><b>c) Bank Reconciliation at end of May 2023, circulated to Councillors was £40,326.09</b></p>	Cheque Payee	Amount	Reason	Mr C Stirland	£693.59	Clerks Salary	Society of Local Council Clerks	£139.00	SLCC Membership Renewal	Mr C Stirland	£96.90	Expenses (April – June)	Mr C Stirland	£99.00	30mph Wheelie Bin Stickers	Mr C Stirland	£59.99	Microsoft 365 Annual Renewal	
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2023/120 Items for Note	<p><b>Salford Community Association Operating Model</b> Phil Springate gave a brief regarding the operating model deployed at Salford that manages a number of village organisations from a single committee. It was agreed this would be an agenda item at the next meeting so he can present a full overview and allow further discussion with Councillors.</p> <p><b>Best Kept Village</b> Seend came 3<sup>rd</sup> in the Best Kept Village Competition.</p> <p><b>Verge Wild Flowers</b> It was noted how well the wild flowers sown at Seend Fork look. The possibility of extending the initiative to other verges around the village to be considered.</p> <p><b>Broken A365/Bollands Hill Direction Signage</b> The Direction Signage adjacent to the A365 Eastbound carriageway approaching the junction with Bollands Hill has broken. William Lack reported it on the MyWilts app.</p>	Phil Springate																		
2023/121 Date of next meeting	<p>The Chair thanked everyone for coming &amp; closed the meeting at 9.28pm</p> <p>The next Parish Council meetings are</p> <table border="1"> <thead> <tr> <th>Meeting</th> <th>Date</th> <th>Time</th> <th>Venue</th> </tr> </thead> <tbody> <tr> <td>Parish Council Meeting</td> <td>Tuesday 25<sup>th</sup> July</td> <td>7.00pm</td> <td>Community Centre</td> </tr> <tr> <td>Parish Council Meeting</td> <td>Tuesday 29<sup>th</sup> Aug</td> <td>7.00pm</td> <td>Community Centre</td> </tr> </tbody> </table>	Meeting	Date	Time	Venue	Parish Council Meeting	Tuesday 25 <sup>th</sup> July	7.00pm	Community Centre	Parish Council Meeting	Tuesday 29 <sup>th</sup> Aug	7.00pm	Community Centre							
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*T.C. James*

Terry James (Chairman)  
Date: 25<sup>th</sup> July 2023

Seend Parish Council Meeting Minutes

