DRAFT SEEND PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Meeting Minutes

23 February 2017, 19.30 The Pavilion

1. Apologies for Absence – Carola Thorpe; Sarah Chard; Steve Vaux; Kevin Rigg

In attendance – Georgina A’Bear; Sue McCulloch; Pamela Akerman; Tony Murch; Yvette Rowe & Aldetha Raymond

1. Declarations of Interest – none.
2. Approve Minutes of Previous Meeting – accepted.
3. Matters Arising – no response received from Melksham Without ref. The Ecological Buffer Zone – ongoing.

David King has forwarded his guide to making a N.P. Georgina to forward to group.

1. Sub-Groups

Traffic – apologies given. Still producing SRSI and hope to finalise in March.

1. Visions and Objectives – Community Assets & Amenities both visions and objectives were discussed with some amendments being proposed. Also a brief discussion on Traffic V & P’s. Georgina suggested an additional meeting to continue refining.
2. Assessment of sites and methodology – Georgina needs to catch up with our contact.
3. Housing Numbers – document discussed 09/02. This now complete.
4. Community Consultation – costings are now available and it was suggested that pop up exhibitions around the parish to advertise should be pursued.
5. Website & E-mails – Nothing to report.
6. Spotlight Article – next entry should encourage engagement.
7. Finance – minor expenditure on hall hire £96.00 and web page costs. This handed to clerk so payment could be made at Feb. Meeting. Costings to be confirmed.
8. Action Plan review – housing needs, footpaths and business reports completed.
9. AOB – Aster engagement was discussed with the view that meeting to discuss plans was advantageous.

Next Visions and Objectives workshop to be held at Georgina’s house on 09/03 or 23/03.

Next Committee Meeting Thursday 30th March 7.30pm The Pavilion.