

## SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday 31<sup>st</sup> August 2021. This meeting was held in the Community Centre.

**Present:** Mrs Georgina A'Bear, Mrs Anita Heatley, Mr Terry James (Chairman), Mr William Lack, Mr John Williams and Mr Martin Wiltshire

Also Present: Sue Bond (Clerk)

Agenda Item		Action
2021/128 Apologies	Mrs Carole Vince, Mrs Pam Akerman and Councillor Tamara Reay	
2021/129 Declaration of Lobbying		
(i) Declaration of changes to the Register of Interests	(i) There were no changes of declarations to the Register of Interests.	
(ii) Declaration of interest in items on the Agenda	(ii) Mrs A'Bear and Mr Lack declared an interest in planning application PL/2021/03102.	
(iii) Requests for Dispensation	(iii) There were no requests for dispensations.	
2021/130 Minutes of the Previous Meetings	1.1 The Minutes of the meetings held on 27 <sup>th</sup> July had been circulated to all Councillors.  1.2 <u>Resolution</u> : Acceptance of the Minutes of the meeting held on 27 <sup>th</sup> July as an accurate record were proposed by Mrs A'Bear and seconded by Mr Wiltshire. All Councillors voted in favour.	
2021/ 131 Matters Arising Not Already on the Agenda	1. <u>New Noticeboard</u> by phone box in Seend Cleeve – The Clerk said that has not yet been installed. It was proving trickier than the one at Rew Farm.  2. <u>The Bell – Louver Shutters</u> . The Chairman said that he, Mrs Vince and the Clerk had a site meeting with the property owner to discuss the reinstatement of the louver shutters. A compromise had been agreed. However, since the meeting the property owner and her architect had decided that they would reinstate them.  3. <u>School Grounds Access</u> – A letter had been sent to the White Horse Federation, head teacher, school governors and FOSS. The Head Teacher had responded with a request to have a site meeting. A date to be agreed.  4. <u>CLT Park Farm</u> – no date has been given for the start of building work, but there may be further information at the AGM on 9 <sup>th</sup> September.  5. <u>Queen's Platinum Jubilee</u> – plans for how the Parish can celebrate this anniversary to be discussed at the September meeting.	
2021/132 Police Matters	6 Aug – Catalytic converter taken from car outside a house in The Lye.  1. <u>Fly Tipping</u> . Fly tipping is a criminal offence and this is occurring in and around our village. Please take your rubbish to the recycling centre and do not dump it on other people's property, Fly tipping will incur costs to the landowner to remove it as well as harming animals. You can either report fly tipping to police or on <a href="http://www.wiltshire.gov.uk/mywiltshire-online-reporting">www.wiltshire.gov.uk/mywiltshire-online-reporting</a> or ring 0300 456 0100 or report it on the MyWilts app. If you witness fly-tipping taking place, please report it immediately. Wiltshire Council has a financial reward scheme linked to their We're Targeting Fly-tipping campaign.  2. <u>Electric Scooters</u> . These are classified as motor vehicles and are not legal to ride on public places. While e-scooters are legally available to purchase, it is currently against the law to ride a privately owned e-scooter in any public place in the UK. This includes roads, pavements, parks and town centres. The only place a privately owned e-scooter can be used is on private land. Anyone caught using an e-scooter illegally faces a fine, penalty points on your driving licence or even loss of your licence. Offences	

	relating to the standard of driving or speeding also apply and police have the power to seize e-scooters if offences have been committed.	
2021/133 Highways and Rights of Way	<p>1. <u>Bus Shelter</u> - The Clerk said that a date of 9<sup>th</sup> September had been confirmed by GW Shelter Solutions for the repair, but that she was still trying to get confirmation from Wiltshire Council that the electricity will be disconnected in time. It was suggested that the Clerk ask Wiltshire Council, if they cannot meet the time schedule to see if we could use a local electrician to do the disconnection instead.</p> <p>2. <u>Metro Count, The Stocks</u> – The Clerk reported that she had agreed a location with the resident and had now submitted the Traffic Survey Request form. Because of the back log it will be some months before it is carried out.</p> <p>3. <u>The Lye Bus shelter</u> – Mr Williams said that the light was still flickering. The Clerk to contact our electrician to repair it.</p> <p>4.1 <u>Rusty Lane</u> – A letter had been sent to the Rights of Way team regarding the poor state of the path, but no response had been received yet. It was suggested that as much of the problem was caused by the blocked drainage ditches that we approach the landowner to see if they would help clear the ditches.</p> <p>4.2 <u>Resolution</u>: The Chairman proposed, seconded by Mr Lack that we write to the landowner to ask them about the ditch and the need for its clearance. All Councillors voted in favour. The Clerk to action.</p> <p>5. <u>Path Clearance</u> – Penny England had let the Clerk know that a gang of West Wilts Ramblers had cleared SEEN 26 ,27 &amp; 6. With the heavy work being done it is hoped that Seend Ramblers will be now able to keep on top of it.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
2021/134 Neighbourhood Plan	<p>1. Mrs A'Bear gave a copy of the newly printed Neighbourhood Plan to all Councillors. Members of the SPNPSG have been given copies. Copies are to be left in the Community Centre, The Brewery and The Three Magpies. The Clerk to keep a list of where hard copies have been placed.</p> <p>2. Mrs A'Bear said that there was a Neighbourhood Plan Toolkit which could be used to evaluate and monitor the effectiveness of the Neighbourhood Plan. Mrs A'Bear said that she and the Clerk should work out a system of how to assess each new planning application and to record how it was assessed. Mrs A'Bear said that it would also be important to ensure that Wiltshire Council's planning officers were referring to the Neighbourhood Plan when assessing new applications.</p> <p>3. Mrs A'Bear said that she had attended an on-line webinar on the new NPPF that discussed the need for ongoing reviews of Neighbourhood Plans to ensure that they met the requirements in the Wiltshire Local Plan. She said that as this was still in draft stage and that our NP had just been made, there was no need to starting reviewing our NP just yet and maybe in 3 years time would be the right time frame.</p>	<p>Clerk</p> <p>Mrs A'Bear &amp; Clerk</p>
2021/135 Planning	<p>1. <u>Applications between PC meetings decided by planning sub-committee</u>: PL/2021/06629 and PL/2021/07306 (LBC) - Badbury House, Seend and PL/2021/07346 - 5 Weavers Cottages.</p> <p>The Chairman reported that the planning sub-committee had approved both applications.</p> <p><u>New Applications:</u></p> <p>2. <u>Application Ref: PL/2021/07369</u> Site Location: 28 Row Lane, Seend Cleeve SN12 6PR Proposal: Proposed solid roof conservatory to rear of property.</p> <p>2.1 A Councillor pointed out that whilst they had no problem with the conservatory, the plans for it did not show all the previously approved plans for the large extension and therefore the plans for the conservatory were misleading and out of context.</p>	

	<p>2.2. <u>Resolution</u>: Mr Lack proposed that this application be supported, but that our response should make the above comments. Seconded by Mrs A'Bear. All Councillors voted in favour.</p> <p>3. <u>Application Ref: PL/2021/03102</u>  Site Location: Broad Lane Farm, Broad Lane, Seend SN12 6RJ  Proposal: Reuse of existing property as new office accommodation falling within Class E to the Schedule to the Use Classes Order, and without complying with condition No 2 imposed on application 15/00937/FUL.</p> <p>3.1 Because a Structural Survey report of the property had been submitted there was an extension to the deadline for comments. Councillors agreed that this survey did not alter their previous comments and should still not override the original condition placed on the building of the new farmhouse that the old one should be demolished within one month of the new farmhouse being occupied. Another condition that the old farmhouse should be demolished was to ensure visual amenity/character and appearance of the area was not impacted and that it remained in a satisfactory landscaped setting. Therefore, whether or not the old farmhouse can or cannot be salvaged is not relevant because the condition stated that it should have already been demolished</p> <p>3.2 <u>Resolution</u>: Mrs Heatley proposed that we state that the PC's comments still stand, and to reiterate that the conditions placed on the original approval for the farmhouse should be upheld. This was seconded by the Chairman. Mrs A'Bear and Mr Lack had declared an interest so did not vote, but all other Councillors voted in favour of this response.</p>	
<p>2021/136 Correspondence</p>	<p>1. <u>Climate Strategy and Natural Environment Plan</u></p> <p>1.1 Wiltshire Council has produced two draft strategies, relating to climate change and the wider natural environment. Our draft climate strategy which covers seven delivery themes: transport; built environment; waste; green economy; energy generation; natural environment, food and farming; and carbon neutral council. It will help shape the next 5years of the Council's fight against climate change. At the same time, we will be consulting on "Our Natural Environment Plan" – A Green and Blue Infrastructure (GBI) Strategy for Wiltshire, which looks at the future for Wiltshire's natural environmental assets and how the Council can help protect and enhance them for the benefit of people and biodiversity.</p> <p>1.2 From 1<sup>st</sup> September to 17<sup>th</sup> October, people can view the draft strategies and attend webinars to find out more and respond through our on-line survey. Full details are available at <a href="http://www.wiltshire.gov.uk/green-economy">www.wiltshire.gov.uk/green-economy</a>. A hard copy of each strategy is available to view in every Wiltshire library, including mobile libraries.</p> <p>1.3 The Clerk has put this on the PC website, Facebook and it will go in the October issue of Spotlight. The Councillors to look at the consultation papers and discuss a response at the next meeting.</p> <p>2. <u>Community First AGM 2021</u>.Wednesday 6th October 2021 (6pm)</p> <p>3. <u>CPRE Wiltshire AGM – 13<sup>th</sup> September</u></p> <p>4. <u>Devizes Area Board meeting</u> is on Monday 6<sup>th</sup> September. Mr Williams and Mrs Akerman to attend.</p>	
<p>2021/ 137 Councillor Vacancies</p>	<p>The Clerk reported that there were two candidates to become Parish Councillors. The Co-Option to take place at the next meeting.</p>	
<p>2021/138 Parish Steward</p>	<p>1. Councillors asked the Clerk to add the following tasks to the Parish Steward's list for September.</p> <ul style="list-style-type: none"> <li>• Eastbound bus shelter at Sells Green – brambles growing into the shelter to be cut back.</li> <li>• Pavement from top of Pelch to School Road – brambles encroaching over path to be cut back.</li> <li>• Bollands Hill canal crossing point – hedge needs chopping back again.</li> <li>• Inmarsh Lane and Spout Lane – road signs need cleaning.</li> <li>• 30mph sign entering Seend from Seend Fork obscured by growth</li> </ul>	

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	2. There were a number of other jobs that the Clerk had already added.	Clerk															
2021/139 Financial Matters	<p><u>Financial Matters:</u></p> <p>1. <u>Cheques for signature</u></p> <table> <tr> <td>Seend Community Centre</td> <td>£ 148.00</td> <td>Room hire May to July</td> </tr> <tr> <td>Mrs S Bond</td> <td>£ 686.87</td> <td>Clerk August salary</td> </tr> <tr> <td>CPRE</td> <td>£ 36.00</td> <td>Council Membership</td> </tr> <tr> <td>Camelot Media Ltd</td> <td>£ 50.00</td> <td>NP Website updates</td> </tr> <tr> <td>Mrs Carole Vince</td> <td>£ 245.00</td> <td>Printing of copies of NP</td> </tr> </table> <p>1.1 <u>Resolution:</u> Mr Lack proposed acceptance of the cheques. Seconded by Mrs Heatley. All Councillors voted in favour</p> <p>2. <u>Bank Reconciliation to end of July 2021 - £31,498.86</u></p>	Seend Community Centre	£ 148.00	Room hire May to July	Mrs S Bond	£ 686.87	Clerk August salary	CPRE	£ 36.00	Council Membership	Camelot Media Ltd	£ 50.00	NP Website updates	Mrs Carole Vince	£ 245.00	Printing of copies of NP	
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2021/ 140 Items for Note	<p>1. <u>Flytipping</u> – Mr Wiltshire reported that there had been a number of incidences of flytipping in some of his farm’s fields containing livestock. It was agreed that the PC should write a letter to the properties whose boundaries backed onto the field. A note to also go in the next issue of Spotlight and a mention on the PC’s Facebook page.</p> <p>2. <u>Spout Lane Canal Bridge</u> – Mr Wiltshire reported that he had seen a surveyor taking a 3D scan of the bridge so that it can be regularly checked for movement.</p> <p>3. <u>CLT AGM</u> – Mr Williams said that this was taking place at 7.30pm at the Pavilion on 9<sup>th</sup> September. All CLT members were welcome to attend.</p> <p>4. <u>Re-dedication of the War Memorial.</u> Mrs Heatley said that the date had been changed to 2<sup>nd</sup> December. It was for invited guests only. It was hoped that a new plaque would be erected to mark the occasion, possibly funded by the Solar Farm Community Benefit payment.</p>	Clerk															
2021/141 Date of next meeting	<p>The Chairman thanked everyone for coming and closed the meeting at 21.15pm.</p> <p>The date of the next meeting is 28<sup>th</sup> September 2021</p>																

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**Terry James, Chairman, Date: 28<sup>th</sup> September 2021**