

## SEEND PARISH COUNCIL Annual Parish Council Meeting


Minutes of the meeting held on Tuesday 16<sup>th</sup> May 2023 at 7pm.  
This took place in the Pavilion, Rusty Lane

Present: Mrs P Akerman, Mr Terry James, Mrs J Hamblin, Mrs Bridget Johnstone, Mr Jamie Halliday, Mr W Lack, Mr Springate, Mr J Williams, Mr M Wiltshire

Also Present: Chris Stirland (Clerk), Councillor Reay and 12 Parishioners

Agenda Item	Detail	Action
2023/077 Apologies	None	
2023/078 Election of Chairman	<p>The Clerk began the meeting by asking if there were any nominations for the office of Chairman.</p> <p>Mr Williams proposed Mr James be re-elected as Chairman. This was seconded by Mrs Akerman. All Councillors present voted in favour. Mr James was duly elected as Chairman.</p>	
2023/079 Election of Vice Chairman	<p>Mr James resumed the role of Chairman. He asked if there were any nominations for the office of Vice Chairman.</p> <p>Mr James proposed Mrs Johnstone be re-elected as Vice Chairman. This was seconded by Mr Springate. All Councillors present voted in favour. Mrs Johnstone was duly elected as Vice Chairman.</p>	
2023/080 Appointment to external bodies	<p>The Councillors were appointed to the following external bodies and PC sub-committees:</p> <ul style="list-style-type: none"> <li>• Devides Area Board – Mr Jamie Halliday and Mrs Pam Akerman</li> <li>• Devides LHFIF (Formally CATG) - Mr Terry James (Chairman) &amp; the Clerk</li> <li>• Seend Community Centre PC Rep - Mr Terry James (Chairman)</li> <li>• Seend Lye Recreation Field PC Rep - Mr John Williams</li> <li>• Seend CL&amp;AT - Mr William Lack</li> <li>• Footpath Liaison Officer – Mrs Hamblin</li> </ul> <p><u>PC Sub-Committees:</u></p> <ul style="list-style-type: none"> <li>• Planning Sub-Committee – Mr James, Mrs Johnstone, Mr Lack Mr Springate</li> <li>• Precept Sub- Committee Mr Halliday, Mr James, Mrs Johnstone, Mr Lack and Mr Wiltshire</li> <li>• Highways Sub-Committee – Mr James, Mrs Akerman, Mr Williams and Mr Wiltshire</li> <li>• Neighbourhood Plan – Mrs Akerman, Mr James and Mr Springate</li> <li>• Flood Action Plan Committee – Mr James, Mr Williams and Mr Wiltshire</li> <li>• Fixed Assets inspection/Maintenance Officer – Mr Williams and the Clerk</li> <li>• Parish Steward Liaison rep – Mr John Williams and the Clerk</li> </ul>	
2023/081 Standing Orders	<p>The Councillors had been circulated with the Standing Orders prior to the meeting. There were no changes from the previous year.</p> <p><u>Resolution:</u> Mr Lack proposed and seconded by Mr Wiltshire that these Standing Orders be re-adopted. All Councillors present voted in favour.</p>	

Agenda Item	Detail	Action
2023/082 Financial Regulations	All Councillors had been circulated with the NALC version of the Financial Regulations, with figures adapted to suit Seend PC.  <u>Resolution:</u> Mr James proposed and seconded by Mr Halliday that these revised Financial Regulations be adopted. All Councillors present voted in favour.	
2023/083 Items for Note	None	Clerk
2023/084 Date of next meeting	The Chairman thanked everyone for coming and closed the meeting at 7.10pm.  The date of the next meeting will take place during May 2024 at a time and location to be agreed.	

  
 Terry James, Chairman,  
 Date: 30th May 2023

