## **SEEND PARISH COUNCIL**

Minutes of the meeting held on Tuesday, 27<sup>th</sup> August 2019 at Seend Community Centre.

Mrs G A'Bear, Mrs P Akerman, Mrs A Heatley (Acting Chair) Mr W Lack, Mr J Padfield, Mr P Manning, Mr B Nicholls, Mr M Wiltshire and Mr J Williams Present:

Also present: Mrs Sue Bond (Clerk) and one parishioner

| Agenda Item                    |  | Action       |
|--------------------------------|--|--------------|
| 2019/ 251                      | Mr T James and Mrs C Vince   |              |
| Apologies for Absence          |  |              |
| 2019/252                       | (i) There were no declarations of changes to the Register of Interests,  |              |
| Declaration of Lobbying        | (ii) There were deployations of interest in term of  |              |
| (i) Declaration of             | (ii) There were declarations of interest in items on the agenda.   |              |
| changes to the<br>Register of  | (iii) There were no requests for dispensations.  |              |
| Interests                      | (iii) There were no requests for dispensations.  |              |
| (ii) Declaration of            |  |              |
| interest in items              |  |              |
| on the Agenda                  |  |              |
| (iii) Requests for             |  |              |
| Dispensation                   |  |              |
| 2019/253                       | There were no Councillor Matters   |              |
| Councillor Matters             |  |              |
| 2019/254                       | 1. The Minutes of the meeting held on 30 <sup>th</sup> July had been circulated to all   |              |
| Minutes of the Previous        | Councillors.   |              |
| Meeting                        |  |              |
|                                | 1.1 Resolution: Acceptance of the Minutes as an accurate record was  |              |
|                                | proposed by Mr Lack and seconded by Mrs A'Bear. All those Councillors  |              |
|                                | who were present at the last meeting voted in favour of accepting the minutes.   |              |
| 2019/255                       | Dog fouling signs – Mrs A'Bear showed a simple laminated version of a  |              |
| Matters Arising Not Already on | sign that highlighted the dangers to livestock of walkers not clearing up after  |              |
| the Agenda                     | their dog when walking through fields with livestock. A number of copies   |              |
| Ğ                              | had been made by Mrs Vince. A quote had been obtained by Mrs Vince   |              |
|                                | for a more robust version: 20 x A5 printed and laminated on 6mm fluted   |              |
|                                | boards at a cost of £42 + VAT. It was agreed that the Clerk to mention the   |              |
|                                | availability of the signs, and to judge what likely take up from the farming   | <b>0</b> 1 1 |
|                                | community would be before going ahead to print the more robust version.  | Clerk        |
|                                | 2. Bench at top of The Pelch – The slats on this bench have now been   |              |
|                                | replaced. The work was carried out by Mr John Williams and Mr Steve  |              |
|                                | Vaux. The Councillors thanked them for an excellent job well done. The   |              |
|                                | Clerk to send an email thanking Mr Vaux.   |              |
| 2019/256                       | There were no items for discussion from members of the Parish.   |              |
| Items for Discussion from      |  |              |
| Members of the Parish          |  |              |
| 2040/257                       | The following incidents were reported  |              |
| 2019/257<br>Police Matters     | The following incidents were reported  |              |
| 1 Onderviations                | <u>July</u><br>  6 <sup>th</sup>   |              |
|                                | 6 <sup>th</sup> Criminal damage – Spout Lane   |              |
|                                | 7 <sup>th</sup> Sgl vehicle RTC – High Street Seend  |              |
|                                | 11 <sup>th</sup> ASB – Disorder – Sells Green  |              |
|                                | 13 <sup>th</sup> DV - The Three Magpies  |              |
|                                | 16 <sup>th</sup> RTC – FTS – A361  |              |
|                                | 19 <sup>th</sup> Domestic Violence – High Street   |              |
|                                | 27 <sup>th</sup> RTC Injury – Bike –v- Van – A361<br>28 <sup>th</sup> Violence against a person – The Pelch                      |              |
| 2019/258                       | 28 <sup>th</sup> Violence against a person – The Pelch  1. Mrs A'Bear reported that the SPNPSG was progressing with its evidence |              |
| Neighbourhood Plan             | collecting. The first draft of the Neighbourhood Plan had been prepared  |              |
|                                | and was being read and worked on by the committee. They had a display  |              |
|                                | stand at the Seend Fete. They were now working on the environmental  |              |
|                                | enhancements.  |              |
|                                |  |              |
|                                | 2. It was noted that the designation of the BRAG picnic site as a potential  |              |

|                             | Local Green Space in Seend's Neighbourhood Plan would be on the agenda at the Area Board meeting on 3 <sup>rd</sup> September. This was being put forward by Melksham Without Parish Council in the hope of garnering enough support from the Melksham Community for it to be included in Seend's Neighbourhood Plan as a protected Local Green Space.   |       |
|-----------------------------|--|-------|
|                             | 3. Mr Richard Jones of the Canal & Rivers Trust had written to Melksham Without PC stating that the C&RT were in support of the designation. Mrs A'Bear had spoken with Mr Jones who was keen to come and talk to the Parish Council about the work of the C&RT. The C&RT are working in partnership with other organisations to promote health, well being and happiness. Councillors agreed that this would be a good idea.  |       |
|                             | 3.1 Resolution: Clerk to invite Mr Jones to come to the next meeting in September.   | Clerk |
| 2019/259<br>Highway Matters | <u>CATG - Road Improvement Requests</u> : – Councillors had been circulated with a list of proposed road improvement requests to put before CATG.  |       |
|                             | 1.1 Bell Hill improved road signage – the Clerk had been sent the visibility criteria for a STOP sign at a road junction. This had been circulated to the Councillors before the meeting. Whilst Councillors agreed that the visibility at the top of the hill was not in question, it was the approach to the junction when cars are travelling uphill that is the main issue where the current signage is missed and it is not clear that drivers have to stop at the top. A number of near misses had been reported to the Parish Council of cars and motorcycles not stopping. The Clerk was asked to contact the Senior Highways Engineer again to explain this.  | Clerk |
|                             | 1.2 <u>Village Gateways</u> – to be placed at each of the main entrances to the Parish. Some Councillors felt that Sells Green and Seend Cleeve (bottom end) should be given priority for the installation of gates. This would be a long term project to be carried out over a number of years. The Clerk to raise a Community Issue to be discussed by CATG. If supported by CATG, it would be up to Highways to look at the feasibility of the locations in mind and for an order of priority to be agreed.   |       |
|                             | 1.3 <u>Church Crossing Sign</u> – A Community Issue to be raised requesting that a pedestrian crossing sign be placed on the eastern side of the crossing. If possible for it to be double-sided (2 signs on one pole). The Clerk was asked to contact Highways to find out when the coloured surface would be done.   | Clerk |
|                             | 1.4 Bollands Hill/Station Road - Councillors discussed whether a metro count should be requested to gauge the speed of traffic. Since the old railway bridge had been dismantled a few years ago, there had been a noticeable increase in the speed of traffic and in particular the number of overtaking cars. This has potential implications for the safety of pedestrians crossing the road from each side of the towpath and from drivers exiting the Seend Cleeve junction. As this stretch of road is 60mph, some councillors were not clear what would be gained by a metro count. Rather than request a metro count, the Parish Council should raise a Community Issue asking for the 60mph speed limit to be reduced to 40mph from where the 30mph ends near the top of Bollands Hill and just past the Seend Cleeve junction. |       |
|                             | 1.5 <u>Resolution</u> : Mr Lack proposed that the Parish Council submit the above four Road Improvement Requests for the next CATG meeting on 17 <sup>th</sup> October. This was seconded by Mr Nicholls. All Councillors voted in favour.   |       |
|                             | 2. Metro Count comparisons between High Street and Sells Green. At the last PC meeting the Clerk had been asked to get a breakdown of the figures for the two metro counts: High Street (February 2019) and Sells Green (September 2017). She had received the figures for the High Street, but not yet received them for Sells Green. It is hoped to be able to do a comparison of the number of HGV traffic using the A361 and A365.   |       |
|                             | 3. Lorries on Pavement in High Street – photographic evidence had been   |       |

|                                | sent to the Clerk of two lorries close to the pinchpoint, with one lorry on the pavement in order to be able to pass the other. A letter was sent to the two freight companies from the Chairman.   |                           |
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| 2019/260<br>Planning           | 1. Planning Application updates  1.1 Blossom Hill (Land on A361) – On August 7 <sup>th</sup> two large earth movers were seen clearing the land at Blossom Hill. Planning Enforcement having visited the site, have issued a Temporary Stop Notice. This is in force for 28 days for the date of issue 9 <sup>th</sup> August.  |                           |
|                                | The terms of the notice means that the landowner must cease to excavate any part of the land; cease to undertake any form of engineering operation of the land; cease to lay any form of hardstanding (including gravel) on any part of the land; cease to import any hardcore, earth, rubble and any such similar material onto any part of the land; cease to occupy the land for residential purposes or bring any form of caravan or structure on to the land that would facilitate such an occupation. |                           |
|                                | If the above conditions are contravened, the landowner may be prosecuted in a Magistrates Court.  |                           |
|                                | Councillors asked what would happen after the 28 days have expired and whether he has to return the land to its former state. The Clerk was asked to contact Jonathon Seed who had been liaising with planning enforcement to find out what the next steps would be after the Notice date had expired.  | Clerk                     |
|                                | 1.2 <u>Seend Post Office</u> — The decision date had been extended. There were still issues with the design that the Conservation Officer was not happy with. The owner needed to enlist the services of a conservation architect. Councillor Seed was helping advise the owner.  |                           |
|                                | 2. <u>19/07139/FUL – The Darralls Cottage, Rusty Lane</u> Proposal: Demolition of existing house and Outbuildings and erection of replacement dwelling with car port.   |                           |
|                                | 2.1 <u>Resolution</u> : Mrs Heatley proposed that this planning application be supported provided that the recommendations made in the bat survey were carried out and that the car port/workshop remain ancillary to the main house. This was seconded by Mr Padfield. All Councillors voted in favour.  |                           |
|                                | 3. <u>19/07563/TCA</u> <u>– Beech House, High Street, Seend SN12 6NU</u> Proposal: Lime tree – 40% crown reduction. Copper beech tree – 30% crown reduction and crown raise to 2m.  |                           |
| 2019/261                       | 3.1 <u>Resolution</u> : Mr Nicholls proposed that this planning application be approved. Seconded by Mr Lack. All Councillors voted in favour.      1.1 The Clerk said that following on from the last meeting's brief discussion,  |                           |
| Community Governance<br>Review | the Parish Council did not need to take any action if it does not want any changes to its boundary or number of councillors or name.  |                           |
|                                | 1.2 However, it has since been discovered that Melksham Without Parish Council may request a review that may affect our parish boundary. In the minutes of its Council meeting on 24 <sup>th</sup> June, it states that the Melksham Without Parish Council requests that as the Kennet & Avon is a physical boundary, that the BRAG canal picnic area is transferred from the parish of Seend to Melksham Without  |                           |
|                                | 1.3 Once Melksham Without Parish Council submits its request for a Community Governance Review to Wiltshire Council, Seend Parish Council may then need to give a formal response to the request.   |                           |
| 2019/262<br>Correspondence     | Spatial Planning – invitation to a consultation event for a review of the Wiltshire Core Strategy up to 2036. Events taking place in Marlborough, Tisbury and Calne. The purpose is to develop ideas about rural policies and discuss the complimentary roles of the local plan and neighbourhood plans. Clerk and a Councillor to attend.  | Clerk + one<br>Councillor |
|                                | 2. <u>Bus Stop sign at Redstocks</u> : Letter from a resident asking if a bus stop sign can be placed at the end of Station Road, opposite Redstocks. There used to be one here some years ago. The Clerk said she had got a contact  |                           |

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|                                  | name for Wiltshire Council to make the request.  |       |
|                                  | Resolution: Mr Williams proposed that we email the relevant contact at Wiltshire Council to make the request. Seconded by Mrs A'Bear. All Councillors voted in favour. Clerk to action.  | Clerk |
|                                  | 3. Research on the soldiers named on the War Memorial — The Clerk had been contacted by a retired army officer who had researched the history of the soldiers on the war memorial. She had put him in touch with Mr Heatley of the Seend branch of the Royal British Legion. Mr Heatley said that research had already been done by Len Murray and Alan Brier, but that by combining the two sets of notes will fill in missing gaps on both sets of notes. The Clerk to put the research on the PC website, and to alert parishioners to its existence through Spotlight. | Clerk |
|                                  | 4. <u>Scottish &amp; Southern Electric Networks</u> – the Customer & Community Advisor for SSEN wants to attend a PC meeting to give a short talk on how SSEN can help parishes, and in particular residents who need extra support. Councillors agreed to invite her to the October meeting, but to begin the meeting earlier at 7pm. And to advertise the talk in Spotlight.   |       |
|                                  | 5. <u>The Wiltshire Community Led Housing Partnership</u> will be hosting an event for formed CLTs and anyone interested. This will take place on 10 <sup>th</sup> September at Community First offices. Clerk to pass the information onto the Seend CL&AT.   | Clerk |
| 2019/263<br>Financial Matters    | There were 4 cheques for signature:  |       |
| rmandar Matters                  | Camelot Media £ 72.00 Website updates Place Studios Ltd £1,326.00 NP consultancy work CPRE £ 36.00 Council membership of CPRE Mrs S Bond £ 606.58 Clerk August salary  |       |
|                                  | 1.1 Resolution: Mr Williams proposed acceptance of the cheques.     Seconded by Mrs Akerman. All Councillors voted in favour.  |       |
|                                  | 2. Bank Reconciliation to end of July - £ 24,343.05  |       |
| 2019/264<br>Items for note       | <ol> <li>Grit Bins in Rusty Lane – the Clerk asked Mr Wiltshire if he had some<br/>previous year's salt supply to fill up the two grit bins in Rusty Lane. As<br/>these are owned by the Parish Council, Wiltshire Council will not fill them<br/>up.</li> </ol>   |       |
|                                  | 2. <u>Boundary hedge belonging to Campsite in Spout Lane</u> . Mrs A'Bear said that this really needed cutting back. The Clerk, following an email from a Spout Lane resident, had already contacted the Warden asking if he could arrange to get the hedge cut. But had not yet had a response.   |       |
|                                  | 3. <u>Horseponds Stone Wall</u> – Mrs Heatley asked if there was any update when this would be repaired. Mr Wiltshire said he had seen workmen inspecting the site, so it was possible that a repair was imminent. The wall is owned jointly by the houses behind the pond.  |       |
|                                  | 4. <u>Solar Farm Community Benefit</u> – the Clerk asked the Councillors to think about what this year's payment could be spent on. She mentioned that the hexagonal bench at the top of Love's Lane needed replacing and could be a candidate for the use of the money. To be further discussed.  |       |
|                                  | 5. <u>Parish Council Budget</u> – Mr Manning expressed his concern that the biggest expenditure for the Parish Council is Highways, and that the Parish Council should spend more time and money concentrating on improvements that directly benefit parishioners rather than on highway improvements that largely benefit drivers passing through the Parish.   |       |
| 2019/265<br>Date of next meeting | There being no other business, the Vice Chairman closed the meeting at 9.06pm  |       |
| Date of next meeting             | The date of the next meeting is 24 <sup>th</sup> September 2019  |       |
|                                  | 1 date of the next meeting to 21 Coptombol 2010  | l     |