

SEEND PARISH COUNCIL

As there was no Parish Council meeting on 31st March because of the COVID 19 Lockdown, all Councillors were circulated with some agenda items and updates which they needed to comment on and approve. The following is the summary of the notes made and the Councillors responses.

Responses from: Mrs A'Bear, Mrs P Akerman, Mrs A Heatley (Acting Chairman), Mr Terry James (from Australia) Mr W Lack, Mr B Nicholls, Mr P Manning, Mr J Padfield, Mrs C Vince, Mr J Williams and Mr M Wiltshire

| Agenda Item | | Action |
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| 2020/37 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation | (i) There were no declarations of changes to the Register of Interests, (ii) Mr Wiltshire declared an interest in planning application 20/02068/TPO. (iii) There were no requests for dispensations. | |
| 2020/ 38 Minutes of the Previous Meeting | 1. The Minutes of the meeting held on 25 th February had been circulated to all Councillors. 1.1 <u>Resolution:</u> All Councillors agreed the minutes were an accurate record. | |
| 2020/39 Matters Arising Not Already on the Agenda | 1. <u>Hedge on Bell Hill</u> – Reported to Wiltshire Council Highways. 2. <u>Event Cancellations:</u> Great British Spring Clean and CPRE Best Kept Village Competition both cancelled. Melksham Area Board (22 April) cancelled, and all other public meetings. 3. <u>Open Spaces Survey</u> – completed by Georgina A'Bear, Carole Vince and the Clerk. Input also from Seend PCC (Church) and The Lye Field and Seend Ramblers. Submitted to Spatial Planning. | |
| 2020/40 Community Governance Review Update | 1. We have learnt from Jonathon Seed that at the Community Governance Review committee meeting (public) it was decided that they would not be recommending the boundary change. This is good news for the time being. They are likely to look at it again in the future. 2. The next stage of this review will be the formal consultation on the draft recommendations of the Electoral Review Committee which would have been presented at a series of public consultation evenings in May. But we must assume that these will not now take place. We await to hear from Democratic Services what will happen next. | |
| 2020/41 Highway Matters - Update | 1. <u>High Street Road resurfacing</u> – this will be carried out on 23rd April 9am-3pm (1 day). I am not sure if this for the full resurfacing of the High Street or further patching work. 2. <u>CATG Updates.</u> As the meeting on 24 th March was cancelled. Notes were prepared showing what actions had been taken since the last meeting in December. See below. 2.1 <u>Church Crossing</u> – coloured surface. Work complete and final account agreed at £690.03. An underspend of £104.97. CATG had already agreed to contribute £600 (the previous underspend on Phase 1). Parish to be invoiced for £90.03. Awaiting Invoice and then issue closed. 2.2 <u>Pedestrian Crossing sign</u> – installed. Work complete and final account settled at £180.44. An overspend of £80.44. <u>Issue closed.</u> 2.3 <u>Village Gateways</u> Issue 9-19-6 – Seend Parish – request for Gateway features (white gates) at Seend Cleeve, Sells Green, Bell Hill, Seend village (A361). Highways has visited each of these sites with members of the Parish Council. The Parish no longer wish to pursue white gates as they feel that the cost | |

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| | <p>outweighs the potential benefits. Instead the Parish wish to pursue a new nameplate with road safety message at New Buildings. This could also feature a SLOW marking / or faux cattle grid painted on the carriageway. For further CATG discussion:</p> <p><u>2.4 Speed Limit Request for Bollands Hill</u> Issue 9-19-7 – Request for a Speed Limit Review on Bollands Hill to A365 Speed limit reviews are undertaken over an entire route to ensure consistency and are charged at £2,500. The C20, from A365 to B3098 at Market Lavington was last reviewed in 2012/13. A site for a Metro count has been identified and the survey has been ordered. Results awaited.</p> <p><u>2.5 Bell Hill – Improved Signage</u> Issue 9-19-12 – Seend Bell Hill – concerns that drivers are failing to give-way at crossroads (northbound) At a site meeting it was agreed that a SLOW marking could be provided by the Advance Give Way sign. Other minor changes to the road markings could be made as and when surfacing work takes place. Cost of SLOW would be £100 including temporary traffic management. For further CATG discussion.</p> <p><u>2.6 Seend Cleeve junction warning signs requested</u> Issue 9-20-2 - Seend Bollands Hill – request for junction warning signs on approach to the Seend Cleeve turning New Issue submitted by Seend Parish Council. Ball park estimate for 2 signs, plus temporary traffic management = £600. For further CATG discussion:</p> | |
| 2020/ 42 Neighbourhood Plan | Regulation 14 Consultation has come to an end. There were 23 comments submitted. | |
| 2020/43 Planning | <p>1. The Clerk reported that the Post Office planning application was approved with conditions by Wiltshire Council. The Rew Farm application had been withdrawn by the owners.</p> <p>2. <u>Application Ref: 20/02068/TPO</u> Site Location: Seend Park, High Street, Seend, Proposal:- 30% Crown Reduction and Crown Raise to 4 Meters from Ground Level to 2 Lime Trees</p> <p><u>Resolution:</u> Mr Wiltshire did not give a comment having declared an interest. But all other councillors said they were happy for this application to be approved.</p> <p>3. <u>Application Ref: 20/02460/TPO</u> Site Location: Seend House, High Street, Seend SN12 Proposal: GI – 7 x lime trees – reduce height by 30% & crown lift to 5cm T1 – Holly tree – fell</p> <p><u>Resolution:</u> All councillors said they were happy for this application to be approved.</p> | |
| 2020/44 Internal Audit Action Plan | <p><u>Internal & External Auditing Action Plan</u> The Clerk had circulated to the Councillors a report on how the 3 recommendations made by the Internal Auditors had been carried out.</p> <p>All Councillors confirmed that the actions had been carried out.</p> <p>There were no recommendations made by the External Auditors.</p> | |
| 2020/45 Corporate Governance Questionnaire | <p>The Corporate Governance Questionnaire had been completed by the Acting Chairman in the absence of the Chairman and circulated to all Councillors</p> <p>All agreed that the answers given were a true reflection of the Council's actions during the financial year.</p> | |
| 2020/46 Correspondence | <p>1. <u>Westbury Town Council</u> has written to all Town and Parish Councils with a copy of their letter sent to BANES Council raising concern about the new weight restriction imposed by BANES on the Cleveland Bridge which is now causing large HGV's to use the A350 and other routes. Does Seend PC want to write to BANES as well? To consider at a future date.</p> <p>2. <u>Wiltshire Housing Site Allocations Plan – Notification of Adoption</u></p> | |

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| | 3. Mr Wood would like to undertake some more CPR training sessions – will we pay for hall booking? Obviously this will now be postponed until much later in the year. Councillors happy to pay for the hall booking. | | | | | | | | | | | | | | | | |
| 2020/47 Financial Matters | <p>1. There were 5 cheques for signature:</p> <p><u>Cheques for Signatures</u></p> <table> <tr> <td>Camelot Media Ltd</td><td>£ 30.00</td><td>Support to update email credentials</td></tr> <tr> <td>Community Centre</td><td>£ 90.00</td><td>Room hire Jan – March 2020</td></tr> <tr> <td>Mrs S Bond</td><td>£606.58</td><td>Clerk March Salary</td></tr> <tr> <td>Mrs S Bond</td><td>£ 39.62</td><td>Clerk Expenses Jan to Mar</td></tr> <tr> <td>Mrs S Bond</td><td>£ 26.99</td><td>Moonfruit Website renewal</td></tr> </table> <p>All Councillors agreed that the above invoices should be paid. Mrs Heatley and Mrs A'Bear signed the cheques.</p> <p>Bank Reconciliation to end of February 2019 - £20,441.94</p> | Camelot Media Ltd | £ 30.00 | Support to update email credentials | Community Centre | £ 90.00 | Room hire Jan – March 2020 | Mrs S Bond | £606.58 | Clerk March Salary | Mrs S Bond | £ 39.62 | Clerk Expenses Jan to Mar | Mrs S Bond | £ 26.99 | Moonfruit Website renewal | |
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| 2020/48 Date of next meeting | The date of when the next meeting would be due is 28 th April 2019 | | | | | | | | | | | | | | | | |

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VICE CHAIRMAN

Date: 28th April 2020