

SEEND PARISH COUNCIL

Mr Chris Stirland - Clerk

Telephone: 07706 850859

E-mail: clerk@seendparishcouncil.co.uk

This public meeting will be held in the upstairs meeting room of the Community Centre. Members of the Parish are welcome to attend.

AGENDA – 31st May 2022 at 7.00pm

1.	Apologies for absence	7.00pm																								
2.	Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation	7.00pm																								
3	Local Councillor's Matters	7.05-7.10																								
4	Minutes of the Previous meetings held on 26th April 2022	7.10-7.15																								
4a	Minutes of the Annual Parish Meeting held 5 th May 2022 - Re-election and appointment of Officers	7.15-7.20																								
5	Matters Arising not already on the agenda	7.20-7.25																								
6.	Items for Discussion from Members of the Parish	7.30-7.35																								
7.	Councillor Cooption	7.40-8.10																								
8	Police Matters	8.10-8.15																								
9.	Highways and Rights of Way <ul style="list-style-type: none"> • CATG – (The Stocks / Bollands Hill / Bell Crossroads) • Metro Count – High Street • SEEN40 – Clearance Work 	8.15-8.35																								
10.	Neighbourhood Plan	8.35-8.40																								
11.	Planning Matters <u>Application No: PL/2022/03027</u> -15 Dial Close, Seend, Melksham, Wilts, SN12 6NP Application Type: Removal/variation of conditions <u>Application No: PL/2022/03656</u> - Wych Elm, Seend Hill, Seend, Melksham, SN12 6RU Application Type: Householder planning permission Proposal: The demolition of the existing workshop and erection of new steel framed workshop <u>Application No: PL/2022/ 03568</u> - 4 Weavers Cottages, High Street, Seend, Melksham, Wilts, SN12 6NN Application Type: Listed building consent (Alt/Ext) Proposal: Replacement windows	8.40-8.55																								
12.	Correspondence <ul style="list-style-type: none"> • School Grounds – Access • New Carers Café - Melksham • CPR Training 	8.55-9.00																								
13.	Parish Steward	9.00-9.05																								
14.	Sandridge Solar Community Benefit Payment <ul style="list-style-type: none"> • Bike Racks 	9.05-9.10																								
15.	Platinum Jubilee	9.10-9.15																								
17.	Statement of Accounts (2021-2022) <ul style="list-style-type: none"> • Review of DCK Financial Statements 	9.15-9.25																								
18.	AGAR – Annual Governance Statement – to be approved	9.25-9.30																								
19.	AGAR – Annual Accounting Statement – to be approved	9.30-9.35																								
20.	AGAR – Commencement Date for the Exercise of Public Rights (27 th June – 5 th Aug 2022)	9.35-9.40																								
21.	Financial Matters: <p>a. <u>Cheques for Signatures</u></p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>CHEQUE PAYEE</th> <th>AMOUNT</th> <th>REASON</th> </tr> </thead> <tbody> <tr> <td>Mrs S Bond</td> <td>£124.80</td> <td>Clerk's Back Pay (April - March 2022)</td> </tr> <tr> <td>Mrs S Bond</td> <td>£197.01</td> <td>Holiday Pay (FY 2021-22)</td> </tr> <tr> <td>Mr C Stirland</td> <td>£627.32</td> <td>New Clerk May Salary</td> </tr> <tr> <td>Mr C Stirland</td> <td>£10.40</td> <td>New Clerk's Back Pay (March 2022)</td> </tr> <tr> <td>Auditing Solutions Ltd</td> <td>£348.00</td> <td>Internal Audit - 2022</td> </tr> <tr> <td>Camelot Media</td> <td>£18.00</td> <td>Mailbox Updates</td> </tr> <tr> <td>DCK Accounting Solutions</td> <td>£300.00</td> <td>Preparation of Accounts -2022</td> </tr> </tbody> </table> <p>b. Bank reconciliation to end April 2022</p>	CHEQUE PAYEE	AMOUNT	REASON	Mrs S Bond	£124.80	Clerk's Back Pay (April - March 2022)	Mrs S Bond	£197.01	Holiday Pay (FY 2021-22)	Mr C Stirland	£627.32	New Clerk May Salary	Mr C Stirland	£10.40	New Clerk's Back Pay (March 2022)	Auditing Solutions Ltd	£348.00	Internal Audit - 2022	Camelot Media	£18.00	Mailbox Updates	DCK Accounting Solutions	£300.00	Preparation of Accounts -2022	9.40-9.50
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22.	Items for Note	9.50-9.55																								
23.	Date of Next Meeting	9.55																								