

SEEND PARISH COUNCIL

Mr Chris Stirland - Clerk

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This public meeting will be held in the upstairs meeting room of the Community Centre. Members of the Parish are welcome to attend.

AGENDA – 29th April 2025 at 7.00pm

1	Apologies for absence	7.00pm																																				
2	Declaration of Lobbying Declaration of changes to the Register of Interests Declaration of interest in items on the agenda Requests for Dispensation	7.00-7.10																																				
3	Local Councilors' Matters	7.10-7.15																																				
4	Minutes of the Previous meeting held on 25 th March 2025	7.15-7.20																																				
5	Matters Arising not already on the agenda	7.20-7.25																																				
6	Items for Discussion from Members of the Parish	7.25-7.30																																				
7	Local Highways & Footpath Infrastructure Group (LHFIG)	7.30-7.40																																				
8	Speedwatch New Socket	7.40-7.45																																				
9	Neighbourhood Plan / Wiltshire Local Plan	7.45-7.50																																				
10	Planning Matters PL/2025/03563 - 5 Weavers Cottages - Installation of Electrical Vehicle (EV) Charger either at the front of the house PL/2025/03607- Newhouse Farm, Devizes Road - Proposed Replacement Carport PL/2024/10205 - Plot 4, Berhills Lane, SN10 1SU - Change of use agricultural to Romany site with 2chalets and a day room	7.50-7.55																																				
11	Devizes Area Board	7.55-8.00																																				
12	Items of Correspondence	8.00-8.05																																				
13	Parish Steward	8.05-8.10																																				
14	Allotments	8.10-8.15																																				
15	Seend Fund	8.15-8.20																																				
16	Election Update	8.20-8.30																																				
17	AGAR – Annual General Accounts Review 2024/25 a) Annual Internal Audit Report b) Section 1 - Annual Governance Statement c) Section 2 - Accounting Statements	8.30-8.40																																				
18	Financial Matters a) Income b) Payments <table border="1"> <thead> <tr> <th>Payee</th><th>Amount</th><th>Reason</th></tr> </thead> <tbody> <tr> <td>Defib Store Ltd</td><td>£201.60</td><td>3 x Defib Pads</td></tr> <tr> <td>WALC</td><td>£495.66</td><td>Membership Renewal</td></tr> <tr> <td>Lloyds Bank plc</td><td>£4.25</td><td>Account Charges (Mar-Apr)</td></tr> <tr> <td>HMRC - Shipley</td><td>£61.60</td><td>NI Class A Employer Contribution 2024/25</td></tr> <tr> <td>Ms H Bell</td><td>£825.91</td><td>Salary</td></tr> <tr> <td>Mr C Stirland</td><td>£805.24</td><td>Salary</td></tr> <tr> <td>HugoFox Limited</td><td>£23.99</td><td>Hugofox - Parish Council Website</td></tr> <tr> <td>HMRC - Shipley</td><td>£127.63</td><td>PAYE & NIC (April 2025)</td></tr> <tr> <td>Community First</td><td>£40.00</td><td>Membership Renewal</td></tr> <tr> <td>Auditing Solutions Ltd</td><td>£396.00</td><td>Internal Audit</td></tr> <tr> <td>WH Smith</td><td>£40.77</td><td>Stationary</td></tr> </tbody> </table> c) Bank Reconciliation d) Clerk Forthcoming Debit Card Payments	Payee	Amount	Reason	Defib Store Ltd	£201.60	3 x Defib Pads	WALC	£495.66	Membership Renewal	Lloyds Bank plc	£4.25	Account Charges (Mar-Apr)	HMRC - Shipley	£61.60	NI Class A Employer Contribution 2024/25	Ms H Bell	£825.91	Salary	Mr C Stirland	£805.24	Salary	HugoFox Limited	£23.99	Hugofox - Parish Council Website	HMRC - Shipley	£127.63	PAYE & NIC (April 2025)	Community First	£40.00	Membership Renewal	Auditing Solutions Ltd	£396.00	Internal Audit	WH Smith	£40.77	Stationary	8.40-8.50
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19	Items for Note	8.50-8.55																																				
20	Date of Next Meetings	8.55pm																																				