

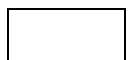
SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday 28th November 2023. This meeting was held in the Community Centre.

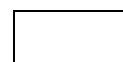
Present: Mrs Bridget Johnstone (Acting Chair), Mrs Pamela Akerman, Mr Jamie Halliday, Mrs Jackie Hamblin, Mr William Lack, Mr Paul Manning, Mr Phil Springate, Mr John Williams

Also Present: Cllr Tamara Reay, Mrs Debbie Savage, and 2 Police Officers

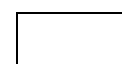
Agenda Item	Detail	Action
2023/199 Apologies for Absence	Mr Terry James, Mr Martin Wiltshire	
2023/200 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation	(i)-There were no changes of declarations to the Register of Interests. (ii) – William Lack declared an interest in Planning Application PL/2023/09887 There were no other declarations of interest in items on the agenda. (iii)- There were no requests for dispensation.	
2023/201 Local Councillor's Matters	<p>Cllr Reay provided the following updates on local matters:</p> <p>Council Budget Wiltshire Council's Q2 financial results are projecting a £0.4m surplus (~0.1% of the Council's £466m budget) through savings in major services such as Children's and Adult Social Care.</p> <p>Local Highways The next Area Board on 26th Feb includes an in-depth discussion on local highway matters with senior members of Highways Department. It is expected to be popular, hence an alternative venue may be used. Wiltshire Council will advertise the event and location through its normal communication channels.</p> <p>Community Governance Review There is a parish boundary anomaly involving one property on the A365. Although discussed by Councillors, no correspondence has been received from the property owners requesting support. Without such information the Parish Council does not have grounds to raise an objection and the property could transfer to Melksham Without.</p> <p>Wiltshire Police The Parish Council welcomed Sargent Simon Tuong and PC Gilmour to the meeting. They provided details of changes being made to the local police service to meet the changing needs of communities such as ourselves. Key changes included amalgamation of Warminster and Trowbridge Divisions into a single hub. Additional resources have been allocated to improve the 101 service response times and deter local crime including the trafficking & dealing of drugs.</p> <p>For more information about our Community Policing Team follow the links: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk</p>	



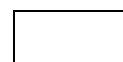
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2023/202 Minutes of the Previous Meeting	<p>The Minutes of the meeting held on 31st October 2023 were circulated to all Councillors.</p> <p>Acceptance of the Minutes of this meeting as an accurate record was proposed by William Lack and seconded by John Williams. Except for Terry James who was not present at this meeting, all remaining Councillors present voted in favour.</p> <p>A shortened version of these minutes to be placed in Spotlight.</p>	Clerk
2023/203 Parish Council Co-Option	<p>Parish Councillor Co-option</p> <p>The Vice Chair introduced Mrs Debbie Savage who had expressed an interest in becoming a Councillor. She was asked about her experience, skills, and interests in the village. She explained she had helped with some previous village events and cares passionately about vehicle speeding through the village. Hence, she has become an active member of the Speedwatch Team.</p> <p>William Lack proposed she become a co-opted Councillor for the Parish Council. This was seconded by John Williams. Debbie Savage signed the 'Declaration of Acceptance of Office' and confirmed receipt of an electronic copy of the Councillor's Code of Conduct Handbook. The Clerk to set up her council mailbox and access to Wiltshire Council's portal to complete her Councillor Registration & Declarations of Interest.</p>	Clerk
2023/204 Matters Arising Not Already on the Agenda	<p>Lye Field Mower</p> <p>John Williams reported the Lye Field Committee would like to purchase a new mower. The Clerk to contact Ric Ellinger to confirm payment.</p>	Clerk
2023/205 Items for Discussion from Members of the Parish	None	
2023/206 Local Highways & Footpath Infrastructure Group (LHFIG)	<p>Local Highways & Footpath Infrastructure Group (LHFIG)</p> <p>The Bell Crossroads / Bollands Hill</p> <p>Cllr Tamara Reay has arranged a meeting with Wiltshire Highways and the Parish Council to review traffic management at the Bell Crossroads junction and Bollands Hill. This is scheduled to take place on Tuesday 5th December. The Clerk, Paul Manning and William Lack to attend.</p> <p>Bradley Lane & Rusty Lane</p> <p>The Rights of Way team acknowledged the Parish Council's request to progress these works and the project is being allocated to one of their team members. It is hoped a meeting to commence the project will take place early in the new year. The Clerk to continue to press for engagement.</p>	Cllr Reay / Paul Manning / William Lack / Clerk Clerk
2023/207 Speedwatch	<p>Speed Watch</p> <p>The Team has commenced Speedwatch operations within the village. The presence of team members in High-Viz jackets and camera has encouraged motorists to reduce their speed. Councillors discussed the possibility of a future installation of a Speed Indicator Device (SID) along with the potential for a grant.</p>	John Williams
2023/208 Neighbourhood Plan / Local Plan	<p>Neighbourhood Plan</p> <p>Councillors discussed the current Neighbourhood Plan, and it was noted there is a comment that states the Plan does not specifically allocate sites for housing within the parish. At the time the plan was developed Seend Parish had not been given a housing requirement. Following proposals associated with the Wiltshire Local Plan, Seend Village rather than Seend Parish has been given a provisional housing target. The Parish Council has requested Wiltshire Council to consider the housing needs of the whole Parish rather than just the village of Seend.</p>	



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	<p>The next Neighbourhood Plan update will require the Parish to allocate the Local Plan housing requirement to specific sites within the Parish. Phil Springate and Jamie Halliday to meet with Georgina A’Bear (Co-author of the Neighbourhood Plan) and agree/understand the Neighbourhood Plan review process.</p> <p>Wiltshire’s Local Plan The Parish Council thanked Cllr Tamara Reay and Cllr Dominic Muns for arranging the public meeting for the residents of Seend, Worton, Potterne, Market Lavington and West Lavington on 14th November. It was noted it may take several months before feedback is published. Cllr Reay will try to establish the future timeline and road map for the Local Plan.</p>	<p>Phil Springate / Jamie Halliday</p> <p>Cllr Reay</p>
<p>2023/209 Planning Matters</p>	<p>Planning Matters</p> <p>PL/2023/09565 - Brow Cottage, Seend Hill – Tree Works - T1 Horse chestnut - Pollard due to proximity to HV power lines</p> <p>Application withdrawn by the applicant</p> <p>PL/2023/09826 – 5 Cooks Close, Seend – Tree Works – 2 Yews Fell Resolution: Jackie Hamblin proposed this application has no objection. This was seconded by Debbie Savage. All remaining Councillors present voted in favour.</p> <p>PL/2023/09887 – The Close, Seend Manor – Tree Works – Reduce eastern side lower lateral by 4m Resolution: Paul Manning proposed this application has no objection. This was seconded by John Williams. All remaining Councillors present voted in favour.</p> <p>PL/2023/09944 - Manor Field, High Street -Increase length of approved garage Resolution: Phil Springate proposed this application has no objection. This was seconded by Bridget Johnstone. All Councillors present voted in favour.</p> <p>PL/2023/09911 - Land Rear of 4 School Lane, Demolition of garage block & erection of new dwelling. Whilst the Council has no objection to the design of new dwelling, it is concerned about the narrow access to School Lane and would like Wiltshire Highways to consider this in their assessment.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>2023/210 Sandridge Solar Benefit Payment</p>	<p>The Parish Council has received the annual benefit payment of £1,298.61</p>	
<p>2023/211 Devizes Area Board</p>	<p>John Williams provided a summary of the Area Board meeting that took place on 20th November. Key points were the police focus on rural crime and antisocial behaviour and, the success of the new Wiltshire Connect on demand bus service launched across Pewsey Vale.</p> <p>The next Area Board Meeting will take place on 26th February 2024</p>	<p>Pamela Akerman / Jamie Halliday</p>
<p>2023/212 Items of Correspondence</p>	<p>Parking in Spout Lane Councillors noted that parking is often congested in Spout Lane. Concern was raised about the size of some of the larger motorhomes traversing Spout Lane. Residents and users are reminded not to park in the marked Disabled Bay unless they are a Blue Badge Holder.</p>	



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	<p>SEEN44 – New Gate The Clerk has informed Wiltshire Highways and Rights of Way teams of the gate and its nonconformity with current legislation.</p> <p>Allotment Hedge Cutting The Clerk has received two complaints about the mess and damaged created as the result of the allotment hedge being cut. The Clerk to contact the contractor.</p>	Clerk																					
2023/213 Tree Warden Scheme	<p>Tree Warden Scheme Jamie Halliday has volunteered to become the Parish Tree Warden</p>	Jamie Halliday																					
2023/214 Parish Steward	<p>During the past two months, the Clerk has not received monthly updates from the Parish Steward regarding work undertaken/completed. The Clerk and has asked Northern Highways for this to be reinstated.</p> <p>The Clerk to request the Parish Steward undertake the following work: - Clearing of weeds along the kerb/gutter between Rusty Lane & The Lye</p>	Clerk																					
2023/215 NALC - National Pay Awards for Local Council Employees 2023	<p>NALC has announced a pay award for local council employees back dated to 1st April 2023. If accepted this would mean back pay amounting to £468.00 would be owed to the Clerk and his salary would increase by £52/month.</p> <p>Jackie Hamelin proposed that the pay award be implemented in full. This was seconded by Paul Manning. All councillors present voted in favour.</p> <p>Back pay owed will be split into 3 payments of £156.00 added to the Clerk's revised salary from January – March 2024.</p>	Clerk																					
2023/216 Parish Council Website Registration Renewal	<p>Pamela Akerman proposed the Council accept a 3-year renewal offer from NamesCo. This was seconded by Paul Manning. All Councillors present at the meeting voted in favour.</p>																						
2023/217 Financial Matters	<p>a. Move to online banking Authorised Councillors have been sent registration details. The aim is to commence on-line payments in January.</p> <p>b. Cheques for Signature</p> <table border="1" data-bbox="485 1310 1265 1626"> <thead> <tr> <th>Cheque Payee</th> <th>Amount</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Mr C Stirland</td> <td>£693.59</td> <td>Clerks November Salary</td> </tr> <tr> <td>Hugofox Limited</td> <td>£23.99</td> <td>Website Monthly DD Subscription</td> </tr> <tr> <td>Seend Trust & Community Centre</td> <td>£135.00</td> <td>Room Hire (July – Nov inc)</td> </tr> <tr> <td>John Tilly</td> <td>£120</td> <td>Grass cutting at Horseponds</td> </tr> <tr> <td>Hugofox Limited</td> <td>£23.99</td> <td>Website Monthly DD Subscription (post-dated)</td> </tr> <tr> <td>Mr C Stirland</td> <td>£693.59</td> <td>Clerks (post-dated) December Salary</td> </tr> </tbody> </table> <p>Resolution: Phil Springate proposed acceptance of the payments, seconded by John Williams. All Councillors present voted in favour.</p> <p>c. Bank Reconciliation at end of October 2023, circulated to Councillors was £46,916.81.</p> <p>d. Q2 (July – Sept). Accounts Sign-Off Jamie Halliday reviewed the Q2 Bank statements against the accounts and confirmed they reconcile.</p>	Cheque Payee	Amount	Reason	Mr C Stirland	£693.59	Clerks November Salary	Hugofox Limited	£23.99	Website Monthly DD Subscription	Seend Trust & Community Centre	£135.00	Room Hire (July – Nov inc)	John Tilly	£120	Grass cutting at Horseponds	Hugofox Limited	£23.99	Website Monthly DD Subscription (post-dated)	Mr C Stirland	£693.59	Clerks (post-dated) December Salary	Authorised Councillors
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2023/218 Items for Note	<p>Changes to Clerks January Working Hours The Clerk advised he has been summoned for Jury Service commencing January 8th, 2024. It is expected to last not more than 10 days. During this period the Clerks working hours /duties will be undertaken when not attending court.</p> <p>New Community Support Police Officer Our new Community Support Officer is Karena Walters and can be contacted by email: karena.walters@wiltshire.police.uk. The Clerk has extended an invitation for Karena to attend the January Parish Council meeting and will request the Spotlight directory be updated</p> <p>Parking adjacent to the Village Shop The Clerk has requested Wiltshire Highways to repaint the White Lines across the driveway adjacent to the shop. Residents are asked to avoid parking across the driveway entrance.</p> <p>Land adjoining The Bell Inn Concern was expressed regarding the number of trees that have been cut down to facilitate this development. The Clerk to investigate.</p> <p>Gigaclear Gigaclear may have withdrawn their service from the Parish. The Clerk to contact Gigaclear for comment.</p>	Clerk Clerk Clerk												
2023/219 Date of next meeting	<p>The Chairman thanked everyone for coming and closed the meeting at 9.52pm.</p> <p>The next Parish Council meetings are:</p> <table border="1" data-bbox="432 1128 1251 1223"> <thead> <tr> <th>Meeting</th> <th>Date</th> <th>Time</th> <th>Venue</th> </tr> </thead> <tbody> <tr> <td>Parish Council Meeting</td> <td>Tuesday 30 Jan</td> <td>7.00pm</td> <td>Community Centre</td> </tr> <tr> <td>Parish Council Meeting</td> <td>Tuesday 27 Feb</td> <td>7.00pm</td> <td>Community Centre</td> </tr> </tbody> </table>	Meeting	Date	Time	Venue	Parish Council Meeting	Tuesday 30 Jan	7.00pm	Community Centre	Parish Council Meeting	Tuesday 27 Feb	7.00pm	Community Centre	
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Terry James (Chairman)
Date: 30th January 2024

