

Seend Parish Neighbourhood Plan Information Statement

A referendum relating to the Seend Parish Neighbourhood Plan will be held on 6 May 2021.

The question which will be asked in the referendum is **'Do you want Wiltshire Council to use the neighbourhood plan for Seend to help it decide planning applications in the neighbourhood area?'**

The referendum area is identified on the map which is included alongside this information statement. The referendum area reflects the area that has been designated as the Seend Neighbourhood Area.

A person is entitled to vote in the referendum if:-

- He or she is entitled to vote in an election of any Councillor of Wiltshire Council whose area is in the referendum area; and
- His or her qualifying address for the election is in the referendum area. A person's qualifying address is, in relation to a person registered in the register of electors, the address in respect of which he or she is entitled to be so registered.

The referendum expenses limit that will apply in relation to the referendum is £2415.28. The number of persons entitled to vote in the referendum by reference to which that limit has been calculated is 896.

The referendum will be conducted in accordance with procedures which are similar to those used at local government elections.

The specified documents are available for inspection through the means outlined below. Due to coronavirus restrictions these are presented in order of preference in the interests of public health:

1. **Online* (preferred inspection method)** via Wiltshire Council's website at:
<http://www.wiltshire.gov.uk/planning-neighbourhood-latest-news>

*If you would like guidance on how to view documents online please contact Wiltshire Council via email: NeighbourhoodPlanning@wiltshire.gov.uk. Alternatively, you can request documents be emailed directly to you via this address.

Where you do not have access to the internet and online viewing is not possible:

2. **Printed documents:** please phone customer services on 0300 456 0100 (lines open 9am - 5pm Monday to Friday) and ask to speak with a member of the team in Spatial Planning. We will then speak with you to arrange postal delivery of the specified document(s) you require hard copies of.
3. **Deposit point documents:** in the interests of public health we would advise only to view documents via this means where all other options have been exhausted. If you wish to view documents at a deposit point, please follow the protocol outlined within Appendix 1 to this statement.

The specified documents are:-

- The referendum version of the Seend Parish Neighbourhood Plan;
- Referendum Information Statement;
- The report of the independent examiner into the draft Neighbourhood Plan;
- Copies of the written representations submitted to the independent examiner;
- A Decision Statement of the Local Planning Authority's satisfaction that the draft Neighbourhood Plan meets the basic conditions specified by statute and complies with the provision made by or under Sections 38A and 38B of the Planning and Compulsory Purchase Act 2004;

- A statement that sets out general information as to town and country planning including neighbourhood planning and the referendum;
- Map of the Seend referendum area.

Terence Herbert
Counting Officer
Wiltshire Council
County Hall
Bythesea Road
Trowbridge
BA14 8JN

Wednesday 24 March 2021

Appendix 1:

Viewing documents at deposit points

If you wish to view the specified documents at a deposit point you must do so by making an appointment. The protocol for making an appointment and for viewing documents can be found below:

1. To book an appointment to view deposit point document(s) please contact Spatial Planning by email:

- NeighbourhoodPlanning@wiltshire.gov.uk

or

- Phone customer services on 0300 456 0100 (lines open 9am - 5pm Monday to Friday) and ask to speak with a member of the team in Spatial Planning

2. We will then liaise with you to find a convenient date and time to suit your requirements. Documents have been made available for inspection at the principal offices of Wiltshire Council, namely:

- Bourne Hill: Bourne Hill, Salisbury, Wiltshire, SP1 3UZ
- County Hall: County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JQ
- Monkton Park: Monkton Park offices, Monkton Hill, Chippenham, Wiltshire, SN15 1ER.

When entering any of the above locations and when viewing document(s), you must always wear a face covering. You must also apply hand sanitiser prior to handling any of the documents. You will also be asked to wipe down the viewing area using the cleaning wipes provided after viewing the documents.

Please note, you should not visit a deposit point if you are showing symptoms of Covid-19 or your household is meant to be isolating.