Seend Parish Neighbourhood Plan Steering Group Minutes 29/02/2016

At Beech House, High St, Seend. Courtesy of Carola Thorpe

PRESENT

Georgina A’Bear, Tony Murch ,Carola Thorpe, Paul Manning, Sarah Chard, Sue McCulloch, Pamela Akerman & Kevin Rigg

1.APOLOGIES

Aldetha Raymond & Steve Vaux

2. No declarations of interest declared.

3. Approved minutes. All present

5. Matters Arising.

 a. Carola Thorpe, Sue McCulloch & Tony Murch signed the Constitution.

 All Steering Group members have now signed so this action is completed.

 b. Kevin Rigg has thanked Mr Hawkins for his letter and this will be collated with the consultation response so we can refer to it at a later date.

 c. Colin Waldeck has agreed with help from others to do a Footpath/Bridleways & byways assessment. This group will produce a report when they have completed this task.

 d. Kevin Rigg to contact Wiltshire Council to see if he can obtain a parish map clearly showing all footpaths etc.

 e. Pamela Akerman to research this? We weren’t too sure on what matter if any.

5. Each Steering Group member present gave a small profile on their careers and involvements in village life. The longest resident on the group has been in the village 33 years and the newest about 14yrs.

 6. We are still waiting to be appointed our Link Office from Wilts. C.C. and G.A. will chase up again in 2 weeks.

It was agreed that if we received an application pack before meeting our Link Officer we would like to start the application so that we can then discuss if/when we meet with our Link Officer

7. Seend Housing Needs Survey

We have the surveys & posters.

Posters handed out Kevin Rigg – The Brewery & The Barge

 Pamela Akerman – The Magpies & Seend School

Previously given. Rosemary Fisher, Parish Clerk. All 3 Parish Council notice boards.

To be asked Steve Vaux – The Paviilion & Community Centre notice boards.

Draft label produced by Steve Vaux discussed. The Steering Group did not like first paragraph and asked for it to be changed tojust Seend Parish Housing Needs Survey.

Steve actioned this and the labels are produced.

Sue McCulloch & Pamela Akerman to help Georgina A’Bear label, seal and collate surveys for distribution. Georgina to arrange time W/C 6/3 for this task.

Paul Manning suggested banners to encourage community to respond and return in forms.

8. Neighbourhood Plan Questionaire.

Carola Thorpe has a work colleague who has kindly offered to assess our questionnaire in a professional capacity.

Carola suggested Steering Group members give her their ideas for what they think we should be getting out of the survey.

Kevin again suggested we should wait for a lead from Link Officer. Carola to draft a letter that can be sent out to the Community Stakeholders to encourage their involvement in the Neighbourhood Plan.

9. Steve Vaux to update website with Housing Needs Survey details & link. Also to put up copy label.

Sarah Chard said there had been no e.mail correspondence. Sarah to liase with Aldetha re logins and the use of the group e.mail.

10. Pamela Akerman asked about Wiltshire Core Strategy. Georgina to pass on copy of Wilts. Core Strategy for her to read. Carola Thorpe asked to receive after Pamela.

Next meeting Thursday 31st March– The Pavillion

 Thursday 28th April – The Pavillion

 Thursday 26th May

 Thursday 23rd June

 Thursday 28th July

 Thursday 25th August

 Thursday 29th September

 Thursday 27th October

 Thursday 24th November

Minutes produced by Georgina A’Bear