

3rd Webinar Sept.
5th Drop In
18th Consultation

1

SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday 25th June 2024. This meeting was held in the Community Centre.

Present: Mr Terry James (Chairman), Mr Paul Manning, Mrs Debbie Savage, Mr Phil Springate, Mr John Williams

Also Present: Cllr Tamara Reay, 2 Members of the Public & The Clerk

Agenda Item	Detail	Action
2024/115 Apologies for Absence	Mrs Bridget Johnstone, Mrs Pamela Akerman, Mrs Jackie Hamblin, Mr William Lack, Mr Martin Wiltshire	
2024/116 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation	(i)-There were no changes of declarations to the Register of Interests. (ii) - There were no other declarations of interest in items on the agenda. (iii) - There were no requests for dispensation.	
2024/117 Local Councillor's Matters	Cllr Reay provided the following updates on local matters: Solar Together Wiltshire Council launched a third round of their group buying scheme that provides Wiltshire homeowners with the opportunity to purchase solar panels at a reduced rate. The scheme is called 'Solar Together'. Further information can be found online by searching 'Solar Together – Wiltshire'. Fly Tipping The Council is determined to reduce Fly Tipping across Wiltshire and has issued its first fixed penalty notice. With a workable process now in place, further prosecutions are expected to follow.	
2024/118 Minutes of the Previous Meeting	The Minutes of the meeting held on 28 th May 2024 were circulated to all Councillors. Acceptance of the Minutes of this meeting as an accurate record was proposed by Debbie Savage and seconded by Phil Springate. Apart from Paul Manning who was not present at this meeting, all remaining Councillors present voted in favour. A shortened version of this month's minutes to be placed in Spotlight.	Clerk
2024/119 Matters Arising Not Already on the Agenda	None	
2024/120 Items for Discussion from Members of the Parish	Bell Crossroads Two parishioners raised concern about the speed of traffic on the junction approaches and associated road signage. They provided examples of other junctions within Wiltshire that have better signage including rumble strips to provide advance warning to drivers. In addition, they noted the recent barrier repair was substandard, there is little in the way of pedestrian protection and the plastic post that was broken in accident in July 2023 has not been removed. The Clerk to remind Highways that it should have been replaced.	Clerk

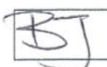
BJ

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	<p>Cllr Reay gave some detail of the work that has been taking place to secure additional funding that could be used to improve the situation at this crash site and noted the efforts of the Chairman and Clerk in bringing this issue to (Samantha Howe), Head of Wiltshire Highways. She also noted the efforts of the newly formed Speedwatch Team which the parishioners were invited to join.</p> <p>The Clerk agreed to report the substandard barrier repair to Wiltshire Highways, request that the broken pedestrian bollard be removed and new bollard installed. In addition, the Clerk to request Wiltshire Highways to advise what consideration is being given to improve pedestrian protection in the vicinity of the Junction including the addition of Pedestrian bollards on the north side of the junction.</p>	Clerk
2024/121 Local Highways & Footpath Infrastructure Group (LHFIG)	<p>Local Highways & Footpath Infrastructure Group (LHFIG)</p> <p>Bollands Hill & Bell Crossroads The suggestion of a village petition to request Wiltshire Highways to reconsider their position regarding the Bell Crossroads was discussed. The Clerk to create a petition on change.org. for review before it is issued. Councillors to promote the petition within the Parish. The Clerk to establish with Wiltshire Council the signature threshold that will lead to a public response and council review.</p> <p>Bradley Lane & Rusty Lane A cost for the tree work on Rusty Lane has been provided and the Parish Council has written to request how much it would be expected to contribute. The Rights of Way team have agreed to provide a design proposal that will be shared with the Landowners and Parish (via Spotlight). A date for completion of the design proposal has not been provided. The Clerk to continue to push for progress.</p> <p>Canal & River Trust The Clerk has consulted with Wiltshire Enforcement team and a letter has been received from the Canal & River Trust. Wiltshire Enforcement are considering their next level of intervention. It was agreed the Clerk would reply to the CRT and seek confirmation that they are holding details of the boats that have been moored in the Seend Neighbourhood.</p> <p>Given the parking issues associated with canal use and the forthcoming expansion of Wadsworth facilities at this location, Wiltshire Council has become aware of some of potential highway risks and proposed some Parking Restrictions adjacent to Seend Cleeve Canal Bridge. Whilst Councillors would prefer not to implement restrictions, they accepted the situation could not continue and have agreed the Council proceeds with this work.</p> <p>A parking scheme for Spout Lane will be discussed at the next Parish Meeting.</p> <p>The next LHFIG meeting is Tuesday 23rd July. The Chairman & Clerk to attend.</p>	<p>Clerk/All</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>All</p> <p>Chairman/ Clerk</p>
2024/122 Speedwatch	<p>Speed Watch Debbie Savage provided pictures of the proposed Speed Indicator Device (SID) locations. LHFIG advised additional Speedwatch Signs can be obtained via the Police Speedwatch Liaison Officer (SLO) and deployed on existing street furniture. Speedwatch team to contact the SLO.</p>	Debbie Savage / John Williams

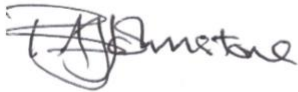
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	The team advised they had been subjected to verbal abuse from motorists. They are giving up their time to make the village a safer place. Motorists should show some respect for the village by driving within the 30mph speed limit. Please show your support for our Speedwatch Team and let them know you appreciate what they are doing to make this village a better safer place	All
2024/123 Neighbourhood Plan / Wiltshire Local Plan	Neighbourhood Plan An updated version of the Joint Melksham Neighbourhood Plan is being developed and neighbouring parishes are invited to comment. Further details are available online (search 'Melksham JMNP2'). Comments to be received by 15 th August 24.	All
2024/124 Planning Matters	Planning Matters None	
2024/125 Sandridge Solar Benefit Payment	No update	
2024/126 Devizes Area Board	The next Area Board will take place on 16 th September 2024	Pamela Akerman / John Williams
2024/127 Items of Correspondence	Whitley Solar Battery Storage Site Councillors discussed/agreed a draft letter to be sent to the local MP seeking assurance that Solar Production is the best use of the land and public safety concerns regarding the design and deployment of the Battery Farm will be addressed. The Clerk to forward the letter to new MP Best Kept Village Competition In round 1 of the competition Seend has come 1 st above Ramsbury, Bromham & Rowde in the Kennet Large Village competition. Villagers are requested to do what they can to present the village as well as possible.	Clerk All
2024/128 Parish Steward	The Clerk to request the Parish Steward undertake the following work: <ul style="list-style-type: none"> Trim low hanging branches entrance to Dial Close Plant tubs around the barge Clean Speedwatch Sign on village entrance 	Clerk
2024/129 Parish Councillor Vacancy	The Parish Council has received an application from a resident living at The Stocks. The Stocks does not have Councillor representation, hence Councillors agreed to proceed with this candidate.	Clerk
2024/130 Annual General Accounts Review (AGAR) 2023-2024	a) Section 1 - Annual Governance Statement The Annual Governance Statement had been completed and circulated to all Councillors before the meeting. All agreed that the answers given were a true reflection of the Council's actions during the financial year. <u>Resolution:</u> John Williams proposed, and Phil Springate seconded the approval of the completed Annual Governance Statement. All Councillors present voted in favour	



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	<p>The Clerk to send a copy of the Annual Governance Statement to the External Auditor.</p> <p>b) Section 2 - Accounting Statements</p> <p>The Accounting Statements had been completed and circulated to all Councillors before the meeting. All agreed that the answers given were a true reflection of the Council's Income & Expenditure and actions during the financial year.</p> <p><u>Resolution:</u> Debbie Savage proposed, and Paul Manning seconded the approval of the Accounting Statements. All Councillors present voted in favour.</p> <p>The Clerk to send a copy of the Accounting Statements to the External Auditor.</p> <p>c) Commencement Date for the Exercise of Public Rights</p> <p><u>Resolution:</u> Terry James proposed the Commencement Date for the Exercise of Public Rights will run from Monday 1st July until Friday 9th August 2024. This was seconded by Phil Springate. All Councilors present voted in favour. The Clerk to advise the External Auditor.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																		
2024/131 Financial Matters	<p>a. Income</p> <p>The Clerk advised that Lloyds Interest payment for May amounted to £40.95 and the Royal British Legion had contributed £445.00 toward the cost of restoring the War Memorial.</p> <p>b. Payments</p> <table border="1"> <thead> <tr> <th>Payee</th><th>Amount</th><th>Reason</th></tr> </thead> <tbody> <tr> <td>Mr C Stirland</td><td>£762.45</td><td>Salary</td></tr> <tr> <td>HugoFox Limited</td><td>£23.00</td><td>Parish Council Website</td></tr> <tr> <td>Mr C Stirland</td><td>£114.17</td><td>Expenses (April – June) includes new defibrillator PSU for Sells Green</td></tr> <tr> <td>Society of Local Council Clerks</td><td>£148.00</td><td>SLCC Membership Renewal</td></tr> <tr> <td>James Long (Masons) Ltd</td><td>£1,068.00</td><td>War Memorial Restoration</td></tr> </tbody> </table> <p><u>Resolution:</u> Paul Manning proposed acceptance of the payments that had been preauthorised online by Pamela Akerman & Debbie Savage. This was seconded by Phil Springate. All Councillors present voted in favour except for one Councillor who objected to the war memorial being renovated at this time. Next month's online payment pre-authorisations will be undertaken by Terry James & John Williams.</p> <p>c. Bank Reconciliation at end of June 2024, was £39,216.96</p> <p>d. Clerk Forthcoming Debit Card Payments</p> <ul style="list-style-type: none"> - Replacement Defib Pads x 1 ~ £70 	Payee	Amount	Reason	Mr C Stirland	£762.45	Salary	HugoFox Limited	£23.00	Parish Council Website	Mr C Stirland	£114.17	Expenses (April – June) includes new defibrillator PSU for Sells Green	Society of Local Council Clerks	£148.00	SLCC Membership Renewal	James Long (Masons) Ltd	£1,068.00	War Memorial Restoration	Clerk
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2024/132 Allotment Update	<p>All people on the waiting list have either not replied or declined the new allotment. The main reason given was the extensive overgrowth. The Clerk to arrange for the area to be rotavated to make it easier to set up an allotment.</p>	Clerk																		



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2024/133 A361 The Stocks – Bell Crossroads Footpath Grass cutting	<p>Quotes for two further cuts this year and an estimate for 3 cuts next year have been received.</p> <p><u>Resolution:</u> Terry James proposed the Council accept the quote for two further cuts this year at £135 ex VAT / cut. This was seconded by John Williams. All Councilors present voted in favour. The Clerk to advise the Contractor.</p>	Clerk												
2024/134 Items of Note	<p>Defibrillators The PSU for the Sells Green Defibrillator has failed. The Clerk has ordered a replacement £29.99</p> <p>New Meadow Area John Williams suggested the creation of a small wildflower meadow area on the end of the Lye Field nearest the road. It was agreed that John will get cost for Rotavating and in advance of a decision at the next meeting</p> <p>Spotlight The Clerk to contact Bulkington Parish Council to establish if they make annual contribution to Spotlight.</p> <p>Seend Fork White Lines need reinstating. The Clerk to contact Wiltshire Highways</p> <p>Rusty Lane Some extra potholes have repaired in the Community Centre Car Park with excess tarmac from the Tennis Court renovation.</p>	Clerk												
2024/134 Date of next meetings	<p>The Chairman thanked everyone for coming and closed the meeting at 9.08pm The next Parish Council meetings are:</p> <table><tr><th>Meeting</th><th>Date</th><th>Time</th><th>Venue</th></tr><tr><td>Parish Council Meeting</td><td>Tuesday 30th July</td><td>7.00pm</td><td>Community Centre</td></tr><tr><td>Parish Council Meeting</td><td>Tuesday 27th Aug</td><td>7.00pm</td><td>Community Centre</td></tr></table> <p>The Chairman will not be able to attend the 30th July meeting.</p>	Meeting	Date	Time	Venue	Parish Council Meeting	Tuesday 30 th July	7.00pm	Community Centre	Parish Council Meeting	Tuesday 27 th Aug	7.00pm	Community Centre	
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Bridget Johnstone (Vice Chair)
Date: 30th July 2024