

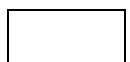
SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday 31st October 2023. This meeting was held in the Community Centre.

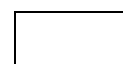
Present: Mrs Bridget Johnstone (Acting Chair), Mrs Pamela Akerman, Mr Jamie Halliday, Mrs Jackie Hamblin, Mr William Lack, Mr Paul Manning, Mr Phil Springate, Mr John Williams, Mr Martin Wiltshire.

Also Present: Cllr Tamara Reay, Acting Clerk Mrs Anita Heatley, and 3 Parishioners

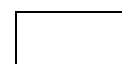
Agenda Item	Detail	Action
2023/181 Apologies for Absence	Mr Terry James, Mr Chris Stirland (Clerk)	
2023/182 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation	(i)-There were no changes of declarations to the Register of Interests. (ii) – There were no other declarations of interest in items on the agenda. (iii)- There were no requests for dispensation.	
2023/183 Local Councillor's Matters	<p>Cllr Reay provided the following updates on local matters:</p> <p>Bad Weather/Storm Advice Some parts of the County are experiencing flooding. Parishioners are asked to report any issues regarding foliage blocking gulleys etc on MyWilts app.</p> <p>Wiltshire's Local Plan The consultation ends on 22 November. A meeting with Seend, Worton, Potterne, Market Lavington and West Lavington has been arranged on Tuesday 14th November, 7pm in West Lavington Hall to discuss this. Bridget Johnson and Jamie Halliday agreed to attend. Councillors agreed that Seend Parish should be treated as a whole to include Seend village and its settlements and this needs to be confirmed.</p> <p>The Wiltshire Local Plan, Rural Housing Requirements 2023 paper has been published. This explains the process of distributing the Local Plan's Housing Market Area (HMA) rural housing requirements to local Service Centres and Large Villages in order to inform Local Plan policies and support neighbourhood planning in Wiltshire and to set out the outputs from this process.</p> <p>Older and Vulnerable Adult Grants There is grant funding available from the Area Board for projects which support Older and Vulnerable Adults in our communities. This is revenue funding to support projects that benefit and improve older and vulnerable residents' health and wellbeing to reduce social isolation and loneliness and to support people maintaining independence at home. This could include lunch clubs, community transport, memory cafes. Parish Council is asked to inform Cllr Reay which local projects might qualify.</p> <p>A note will be placed Spotlight for awareness.</p>	<p>Bridget Johnson/ Jamie Halliday</p> <p>Clerk</p> <p>Clerk</p>



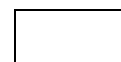
Agenda Item	Detail	Action
	<p>Community Governance Review</p> <p>The Electoral Review Committee will meet publicly on 13th December to consider each Review area. An information pack will be compiled from the data and responses available at the time. The Committee will then decide whether to make draft recommendations in line with CGR criteria. For any areas where there are draft recommendations, any electors directly impacted by boundary changes, would be written to as part of the public consultation if they are recommended to be transferred from one parish to another. For Seend, there is an anomaly involving one property on the A365. Representations can be emailed to CGR@wiltshire.gov.uk. Parish Council to nominate a representative who can be the point of contact throughout the process which could take up to 12 months to complete. Agenda item for November meeting.</p>	<p>Councillors</p> <p>Clerk</p>
<p>2023/184 Minutes of the Previous Meeting</p>	<p>The Minutes of the meeting held on 26th September 2023 were circulated to all Councillors.</p> <p>Len Murray asked that the minutes be amended under 2023/175 to read “This needs to be resolved before the Parish Council (rather than the Church) can consider contributing towards the rebuild.” Minutes were amended accordingly.</p> <p>Acceptance of the Minutes of this meeting as an accurate record was proposed by Phil Springate and seconded by Jamie Halliday. With the exception of Paul Manning and William Lack who were not present at this meeting, all remaining Councillors present voted in favour.</p> <p>A shortened version of these minutes to be placed in Spotlight.</p>	<p>Clerk</p>
<p>2023/185 Matters Arising Not Already on the Agenda</p>	<p>Lye Field Mower</p> <p>John Williams reported that The Lye Field Committee will be holding a meeting in November and he will report back to Parish Council at the November meeting with further information when payment is required.</p>	<p>John Williams</p>
<p>2023/186 Items for Discussion from Members of the Parish</p>	<p>Phil Springate was asked by a parishioner to bring awareness of the Volunteer Tree Warden Scheme. Jamie Halliday volunteered to look into this in more detail and report back at the November meeting. Item to be added to November agenda.</p>	<p>Jamie Haliday</p> <p>Clerk</p>
<p>2023/187 Local Highways & Footpath Infrastructure Group (LHFIG)</p>	<p>Local Highways & Footpath Infrastructure Group (LHFIG)</p> <p>Terry James attended the LHFIG on 18 October.</p> <p>The Bell Crossroads / Bollands Hill</p> <p>Tamara Reay will arrange a meeting with Wiltshire Highways and Parish Council to review the junction layout and traffic management on Bollands Hill.</p> <p>The local Transport Plan 4 will begin soon. This will review traffic on A361 and C road.</p> <p>At present, police only log accidents which involve injury but it would be appreciated if all accidents could be reported to the Clerk so that a full record is maintained.</p> <p>It was noted that the wooden posts at the top of Bell Hill at the drop kerb had been knocked down. This has been reported and needs to be logged on Clerk’s record of accidents.</p>	<p>Cllr Reay</p> <p>Clerk</p> <p>Clerk</p>



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	<p>Tamara Reay reported that a Highways Matters event has been arranged for 26 February 2024, the next Devizes Area Board. It would be beneficial if a Parish Council representative could attend.</p> <p>Bradley Lane & Rusty Lane Paul Millard, Rights of Way officer, has moved to another post but Tamara has been in contact with his replacement and will ensure the works required are one of his priorities. Clerk to contact Chris Clark, Head of Local Highways, to discuss the scale of the proposed work with potential timeframe.</p> <p>Berhills Lane is to be resurfaced – 30 Nov-2 Dec. Clerk to place awareness on Village FB.</p>	<p>Highways sub Committee/ Clerk</p> <p>Clerk</p> <p>Clerk</p>
2023/188 Speedwatch	<p>Speed Watch John Williams reported that training has taken place but there was lack of communication and adequate support from the Community Speed Watch team of the Wiltshire police organisation. Tamara has raised this concern.</p>	John Williams
2023/189 Neighbourhood Plan	The Neighbourhood Plan needs to be updated. Phil Springate, assisted by Jamie Halliday, will look at how to take this forward.	Phil Springate/ Jamie Halliday
2023/190 Planning Matters	<p>Planning Matters</p> <p>PL/2023/07540 – Cleeve House, Trowbridge Road - Install a ground mounted solar PV/T panel system (50x panels).</p> <p>Resolution: William Lack proposed this application be supported. This was seconded by Jamie Halliday. All remaining Councillors present voted in favour.</p> <p>PL/2023/08358 – 1 Dial Close, Seend – Beech Tree – Fell, grind & replant Silver Maple – Crown Lift to 5.2m over the road.</p> <p>Resolution: Jamie Halliday proposed that the Parish Council had no objection to this application. This was seconded by John Williams. All remaining Councillors present voted in favour.</p> <p>PL/2023/08407 – Great Thornham Lodge, Trowbridge Road – Proposed general purpose agricultural building for hay, feed and machinery storage.</p> <p>Resolution: Paul Manning proposed that the Parish Council had no objection to this application but adding a Condition that the site should be screened to make it less visible from the road. This was seconded by William Lack. With the exception of one councillor who voted against the proposal, all remaining Councillors present voted in favour.</p> <p>Two parishioners who are in the process of purchasing The Brewhouse at The Bell development attended and asked if the Parish Council could confirm that the work carried out on the listed building has been done in accordance with the planning application. They were directed to the Wiltshire Council planning website where the Decision Notice and Officers Report could be found and to ring the case officer at Wiltshire Council planning office for confirmation.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>



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2023/191 Sandridge Solar Benefit Payment	No update this month													
2023/192 Devizes Area Board	The next Area Board meeting is 20 th November at 6.30pm. As mentioned above under 2023/187, a Highways Matters event is scheduled for 26 February 2024, the next Devizes Area Board, and it would be beneficial a Councillor could attend.	John Williams Highways Committee/ Clerk												
2023/193 Items of Correspondence	<p>Church Wall</p> <p>Len Murray, Church, emailed asking for the Minutes to be amended under 2023/175 to read that 'legal ownership of the wall needs resolving before the Parish Council (not the church) contributes towards the rebuild. Minutes were corrected and Clerk placed a notice on Village FB.</p> <p>Local Rights of Way</p> <p>Further correspondence has been received regarding the use of the footpaths on private land. Landowners must not block public footpaths – this is a criminal offence. If landowners wish to offer additional public access across their land they can do so but this additional access cannot replace/change the formal right of way. If a landowner wants to change the location/route of a right of way they must contact Wiltshire Council's Rights of Way team and any cost incurred is the responsibility of the landowner, not the Parish Council.</p>	Clerk												
2023/194 Parish Steward	<p>The Clerk to request the Parish Steward undertake the following work:</p> <ul style="list-style-type: none"> - Cleaning of bus stop roofs. - Clearing drains of mud and leaves near Moiety, Spout Lane. - Clearing the ditch in Rusty Lane down to the swing bridge near Little Foxes. - Clearing the footpath on A361 from The Bell crossroads to The Stocks. 	Clerk												
2023/195 Councillor Vacancies	The Parish Council has one vacancy. A member of the public attended the meeting with a view to joining the Parish Council. She was asked to send in a short cv/resume to the Clerk who would invite her to a forthcoming meeting.	Clerk												
2023/196 Financial Matters	<p>a. Cheques for Signature</p> <table border="1" data-bbox="485 1538 1264 1695"> <thead> <tr> <th>Cheque Payee</th> <th>Amount</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Mr C Stirland</td> <td>£693.59</td> <td>Clerks Salary</td> </tr> <tr> <td>Mr C Stirland</td> <td>£23.99</td> <td>PC Website Monthly Subscription</td> </tr> <tr> <td>Seend British Legion</td> <td>£25.00</td> <td>Memorial wreath</td> </tr> </tbody> </table> <p>Resolution: William Lack proposed acceptance of the cheques, seconded by Phil Springate. All Councillors present voted in favour.</p> <p>b. Bank Reconciliation at end of September 2023, circulated to Councillors was £47,539.84.</p> <p>c. On-line banking. Councillors to consider moving to on-line banking. Item for November agenda.</p>	Cheque Payee	Amount	Reason	Mr C Stirland	£693.59	Clerks Salary	Mr C Stirland	£23.99	PC Website Monthly Subscription	Seend British Legion	£25.00	Memorial wreath	Clerk
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2023/197 Items for Note	<p>Tamara Reay advised that she will be attending Marston Parish Council meetings. They meet bi-monthly (odd months) so she will aim to join Seend Parish Council meetings on even months, but attend both Seend and Marston on odd months.</p> <p>Bridget Johnson reported that the disabled space in Spout Lane is being abused and is not always used by disabled drivers. Clerk is asked to place a note in Spotlight asking that consideration is given to disabled drivers ONLY who should be using this space. This item to be added to the November agenda for further discussions.</p> <p>Pam Akerman commented that parking generally in Spout Lane is being abused. There is parking on both sides of this narrow lane making it difficult especially for emergency vehicles. To be discussed further at the November meeting.</p> <p>Martin Wiltshire confirmed he had collected the salt on 6 October which he will store.</p> <p>Martin Wiltshire asked if Parish Council required the allotment hedge to be cut as it has been in the past. William Lack proposed Martin seek costings. This was seconded by Paul Manning. All in favour.</p> <p>Martin Wiltshire commented that the hedges still need to be cut back in Bollands Hill near Wessex Water site. Clerk is asked to follow this up.</p> <p>Paul Manning said the sign at the top of Inmarsh Lane had not been replaced. The post has been replaced but the sign is still to be positioned.</p> <p>PC Elliott Holdsworth is our new Rural Neighbourhood PC. His details (Elliott.holdsworth@wiltshire.police.uk) need to be updated at the back of Spotlight and on Village FB. Phil Springate asked if he could be invited to attend a future Parish Council meeting so the public can meet him and discuss any concerns.</p> <p>There was a two vehicle head-on collision on the A361 near Seend Fork on Friday 27 September. Clerk to add to his log of accidents.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Martin Wiltshire</p> <p>Clerk</p> <p>Clerk</p>												
2023/198 Date of next meeting	<p>The Chairman thanked everyone for coming and closed the meeting at 8.55pm.</p> <p>The next Parish Council meetings are:</p> <table border="1" data-bbox="432 1547 1249 1644"> <thead> <tr> <th>Meeting</th> <th>Date</th> <th>Time</th> <th>Venue</th> </tr> </thead> <tbody> <tr> <td>Parish Council Meeting</td> <td>Tuesday 28 Nov</td> <td>7.00pm</td> <td>Community Centre</td> </tr> <tr> <td>Parish Council Meeting</td> <td>Tuesday 30 Jan</td> <td>7.00pm</td> <td>Community Centre</td> </tr> </tbody> </table>	Meeting	Date	Time	Venue	Parish Council Meeting	Tuesday 28 Nov	7.00pm	Community Centre	Parish Council Meeting	Tuesday 30 Jan	7.00pm	Community Centre	
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Bridget Johnstone (Acting Chair)
Date: 28th November 2023

