

SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday 29th November 2022. This meeting was held in the Community Centre.

Present: Mrs Anita Heatley, Mrs Pamela Akerman, Mrs Georgina A'Bear, Mrs Jackie Hamblin, Mr William Lack, Mr Phil Springate, Mr Martin Wiltshire

Also Present: Clerk, Cllr Tamara Reay

Agenda Item	Detail	Action
2022/200 Apologies for Absence	Mr Terry James, Mrs Bridget Johnstone, Mrs Carol Dickinson, Mr John Williams	
2022/201 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation	(i)-There were no changes of declarations to the Register of Interests. (ii) - There were no declarations of interest in items on the agenda. (iii)- There were no requests for dispensations.	
2022/202 Local Councillor's Matters	Cllr Reay provided the following update on local matters: 2023 Parliamentary Boundary Review The Parliamentary Boundary Commission has reported its revised proposals following the extensive Spring consultation. It proposes all polling districts which make up the Devizes Area Board (including Devizes Rural West) are included in a new Melksham & Devizes Constituency. A further consultation is running until 5th December – Comments can be made on the Boundary Commission website. Devizes Area Board The next Area Board meeting is on 5th December. Pam Akerman and John Williams are planning to attend. Dr Richard Sandford-Hill will give an update on the new Integrated Care Centre in Devizes. Bollands Hill Road Closure – Initial report from Highways Engineer The damaged highway was initially being investigated as being caused by a possible natural spring, but investigations moved fast and the damage was identified as being caused by a fractured pumped sewer causing a leak damaging the highway. Wessex Water took over the site and were playing catch up with the road closure, and as has been widely reported, the signage for the closure and diversion were not as the Council had hoped they would have been. Signage is obviously supposed to guide people along our road network, however, there is always an element of free will, and people don't have to follow our diversions. Highways were informed that all the signage requested had been deployed, so there should have been signage in advance of junctions on the A365 to the north of the closure and A361 to	Pam Akerman/John Williams

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	the south of the closure to advise people of the fact that there was no through route southwards from the A365 or northwards from the A361. This should have deterred people from cutting through Seend Cleeve, but it did not eliminate it. These sort of emergency closures are often problematic as clearly, they are not planned, and in this case, it wasn't immediately obvious what was causing the damage to the highway. Residents are reminded that the best (and easiest) way to report issues such as this (and many more including missed bin collections) to Wiltshire Council is via the MyWilts app or online at MyWilts online reporting - Wiltshire Council. School Travel Plan No further update has been received from the school	
2022/203 Minutes of the Previous Meeting	The Minutes of the meeting held on 25th October were circulated to all councillors. Acceptance of the Minutes of this meeting as an accurate record was proposed by Georgina A'Bear and seconded by Jackie Hamblin. A shortened version of the minutes will be placed in Spotlight.	Clerk
2022/204 Matters Arising Not Already on the Agenda	Damaged Stile in Row Lane The Chairman had not managed to contact the landowner as he lives away from Seend. The Seend Footpath Working group have offered to make the stile sturdier so making it less dangerous for users. In addition, they can make the gap smaller so animals can't get through. The Chairman suggested they go ahead with the works and he will liaise with landowner on his return. Anita Heatley to request the FWG proceed with the repair. A parishioner has suggested the stile be replaced with a 'Kissing Gate'. Phil Springate to forward a copy of the email to the Chairman to see if the Landowner would be willing to have the stile replaced. The cost of the replacement would be covered by The Parish Council / Wiltshire Council. Bradley Lane Highways agreed to visit Bradley Lane and advise the best approach to be taken for a potential surface upgrade. Concern has been raised by parishioners that upgrading the lane's surface may result in cyclists travelling quicker along this route making it less safe for pedestrians. In previous minutes the Parish Council referred to the route as a cycleway and wishes it to be made known that the upgrade would be for a 'hard surface' that can be used by pedestrians, cyclists and horse riders. Before any such upgrade takes place, the Parish Council will arrange a village consultation. Dog Waste Bins Wiltshire Council has advised they no longer provide or empty new dog waste bins deployed within the parish.	Phil Springate / Chairman

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2022/205 Items for Discussion from Members of the Parish	None	
2022/206 Local Highways & Footpath Infrastructure Group (LHFIG)	Local Highways & Footpath Infrastructure Group (LHFIG) The next LHFIG meeting is scheduled for 17th January 2023 at 1000 (via 'Teams'). The infrastructure improvement request for The Bell Crossroads and Bollands Hill will be an agenda item. The Clerk to attend. Bollands Hill Due to the closure of Bollands Hill, Pelch Lane was used as a diversion. This has left the lane in a muddy and potentially dangerous state. The Clerk has obtained a priority road sweep of Pelch Lane and Highways are aware that the diversion signage placed on these works required some improvements. This matter has been raised with Wessex Water via the 'Streetworks' team. As a result of the broken Sewer pipe on Bollands Hill, The Clerk has written to Wessex Water to establish the cause of the break. Rusty Lane Work to repair the surface of the lane is being undertaken by Wiltshire Council. Councillors raised concern about the stability of the new surface. The Clerk to write to Wiltshire Council. Metro Count A365 Highways confirmed the metro count deployed between Redstocks and the Turnpike Garage is for their Transport Planning team as part of ongoing monitoring of traffic flow within the county. The Clerk to request a copy of the results. School Grounds A letter from the Chairman of FoSS was discussed by the Parish Councillors and a reply proposed. The Clerk to provide a draft reply for review by Councillors. A365 Broad Lane – Seend Fork The gullies along this stretch of road have become blocked with debris and require clearing. The Clerk to request Highways to undertake a survey and clear the gullies.	Clerk Clerk Clerk Councillors / Clerk Clerk
2022/207 Neighbourhood Plan	Nothing to report.	Georgina A'Bear
2022/208 Planning Matters	PL/2022/08117 – The former Vicarage, High St, Seend - Proposed Works to Trees in a Conservation Area The Parish Council has no objection to this application and was approved by the planning subcommittee as the closing date was prior to this meeting. PL/2022/08345 – Church Lane Corner, High St, Seend - Proposed Works to Trees in a Conservation Area	Clerk

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	The Parish Council has no objection to this application and was approved by the planning subcommittee as the closing date was prior to this meeting.	Clerk
2022/209 Sandridge Solar Community Benefit Payment	A location has been agreed with the Three Magpies Public House for the installation of the cycle rack. Councillors agreed this year's benefit payment will be used to provide S137 payments to Seend Link and the Community Bus Service. Funding will also be used to maintain the village defibrillator units.	John Williams
2022/210 Items of Correspondence	Trowbridge Civic society A request has been received from the Trowbridge Civic Society for a village Tour in June 2023. Anne Ewing has kindly agreed to provide a tour of the village. It was suggested the tour date could be arranged to coincide with the annual Open Gardens event. Anita Heatley will pass this on to Anne Ewing for consideration when arranging a mutually convenient date. Warm Spaces An article has been placed in Spotlight advising that the Pavilion will be open on 2nd Thursday of every month starting 12 Jan, 3-5pm and every 3rd Wednesday starting 18 Jan, 2-5pm where tea and coffee will be provided, supported by the Holy Cross Church. The Clerk to advise Wiltshire Council so the event can be included within their 'Warm Spaces' Register and will contact the organiser to make a donation towards this initiative. Wiltshire Association of Local Councils (WALC) Meeting WALC have requested a Zoom meeting of local councils on Wednesday 18th January 2023 at 6.30pm. The Clerk to attend on behalf of Seend Parish Council. Police Report A police report has been circulated to councillors covering the Melksham Area. No PCSO has been recruited for our area yet but Police Sargent James Twyford has requested if there are identifiable issues that needs to be discussed to get in touch with him. His email address is: James.twyford@wiltshire.police.uk. A note to be placed in Spotlight and police contact details updated in the back of Spotlight.	Anita Heatley Clerk Clerk Clerk
2022/211 Parish Steward	The Clerk to request the Parish Steward to undertake: • Cut back the overgrowth and clean the 30mph signs adjacent to the junction of Pelch Lane and Perry's Lane. • Cleaning the path at the top of Pelch Lane • The 'Keep Left' Central traffic Bollards (lanterns) on the A361 approach to the Bell Crossroads requires a clean. • Cut back overgrowth on the left side approach to the new Inmarsh High friction surface as you exit the village heading east. • Clear the leaves from the Brick Bus Shelter (Westbound) at Sells Green.	Clerk

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2022/212 Annual Parish Council Meeting and Annual Parish Meeting	Parish Councillors agreed the date for the Annual Parish Council Meeting and Annual Parish Meetings would be Tuesday 9th May 2023. - Annual Parish Council Meeting 7pm – 7.30pm - Annual Parish Meeting 7.30pm – 9pm The meetings to take place at the Irene Usher Memorial Hall. The Clerk to book the venue.	Clerk																																													
2022/213 Precept	The Precept budget meeting took place on 15th November with five Councillors from the Precept budget committee. The Parish Council agreed the Precept would be increased by 3.4% from £20,406 to £21,086. William Lack proposed that the Precept budget for 2023-24 should be £21,086, seconded by Phil Springate. All councillors present voted in favour. The Clerk to return the Precept request to Wiltshire Council. William Lack proposed that future S137 payments should be paid in May rather than November each year. This was seconded by Georgina A'Bear. All councillors present voted in favour.	Clerk																																													
2022/214 NALC - National Pay Awards for Local Council Employees 2022	NALC has announced a pay award for local council employees back dated to 1st April 2022. If accepted this would mean back pay amounting to a combined total of £528.33 for the previous and current Clerks. The Clerks' Salary would increase by £52/month. William Lack proposed that the pay award be implemented in full. This was seconded by Georgina A'Bear. All councillors present voted in favour. Back pay owed will be paid in January 2023																																														
2022/215 Financial Matters	Cheques for Signature <table border="1"> <thead> <tr> <th>CHEQUE PAYEE</th><th>AMOUNT</th><th>REASON</th></tr> </thead> <tbody> <tr> <td>Mr C Stirland</td><td>£627.32</td><td>Clerks Salary</td></tr> <tr> <td>Stephen Johnson</td><td>£380.00</td><td>Dial Close - Tree Surgery</td></tr> <tr> <td>John Tilley</td><td>£120.00</td><td>Horseponds - Grass Cutting</td></tr> <tr> <td>Seend Trust Community Centre</td><td>£168.75</td><td>Room Hire (July - November)</td></tr> <tr> <td>Seend Trust Community Centre</td><td>£22.00</td><td>Room Hire (November)</td></tr> <tr> <td>Seend Parochial Church Council</td><td>£375.00</td><td>Donation - Spotlight</td></tr> <tr> <td>Seend Parochial Church Council</td><td>£200.00</td><td>Donation Church Restoration</td></tr> <tr> <td>Seend Parochial Church Council</td><td>£300.00</td><td>Donation Churchyard</td></tr> <tr> <td>Age UK</td><td>£50.00</td><td>Donation</td></tr> <tr> <td>Seend Community Bus</td><td>£400.00</td><td>Donation</td></tr> <tr> <td>Seend Link</td><td>£350.00</td><td>Donation</td></tr> <tr> <td>BRAG</td><td>£50.00</td><td>Donation</td></tr> <tr> <td>Citizens Advice Bureau</td><td>£50.00</td><td>Donation</td></tr> <tr> <td>Mr C Stirland</td><td>£627.32</td><td>Clerks Salary (Post Dated December)</td></tr> </tbody> </table> Resolution: William Lack proposed acceptance of the cheques, seconded by Pam Akerman. All councillors present voted in favour. Bank Reconciliation to end of October 2022, circulated to Councillors, came to: £45,046.51	CHEQUE PAYEE	AMOUNT	REASON	Mr C Stirland	£627.32	Clerks Salary	Stephen Johnson	£380.00	Dial Close - Tree Surgery	John Tilley	£120.00	Horseponds - Grass Cutting	Seend Trust Community Centre	£168.75	Room Hire (July - November)	Seend Trust Community Centre	£22.00	Room Hire (November)	Seend Parochial Church Council	£375.00	Donation - Spotlight	Seend Parochial Church Council	£200.00	Donation Church Restoration	Seend Parochial Church Council	£300.00	Donation Churchyard	Age UK	£50.00	Donation	Seend Community Bus	£400.00	Donation	Seend Link	£350.00	Donation	BRAG	£50.00	Donation	Citizens Advice Bureau	£50.00	Donation	Mr C Stirland	£627.32	Clerks Salary (Post Dated December)	
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T.C.J

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2022/216 Items for Note	CLT Works Contractors have been parking their vehicles on Seend Cleeve and undertaking construction work during periods when no on-site activity should be undertaken. Both items are a contravention of the planning consent issued. The chairman contacted CLT and received an apology for the infringement. In mitigation, CLT explained they found it necessary to restrict on-site parking in order to get large vehicles in to and unload materials, such as the large quantity of scaffolding. The parking situation is expected to improve as materials are used and surplus soil is removed from site. Wet weather and high wind delays impacted work and the site had to be left in a safe condition. Regrettably, working hours were extended in this instance. Car Parking adjacent to the Bridge at The Barge Inn It was noted that an increased number of vehicles have been parking in this area – some appear to have been left overnight. It was suggested that photos should be taken if action is needed. Traffic Volume in the High Street It has been reported that there has been a perceived increase in traffic volume through the village. However, it was noted recent local events such as the Lantern Parade in Devizes and sudden closure of Bollands Hill may have contributed to this. Bradley Lane bench & Fence The Gardening Cub bench appears to require some TLC along with the adjacent fence. Anita Heatley to check ownership of the fence with a view to facilitating repairs.	Anita Heatley
2022/217 Date of next meeting	The Chairman thanked everyone for coming and closed the meeting at 9.00pm The date of the next meeting is 31st January 2023 at 7pm.	

T.C. James

Terry James (Chairman)
Date: 31st January 2023

